

24th December, 1991

Ms Nellie Brierly  
PO Box 344  
TORQUAY 3228

Dear Nellie,

Re: **BREAST CANCER SUPPORT SERVICE  
VOLUNTEER VISITOR TRAINING PROGRAM**

I am writing to let you know that we have set a date for the next BCSS Volunteer Visitor Training Program.

The training program takes place over two consecutive days and will be held in the Board Room at the Anti-Cancer Council of Victoria on Thursday, 13th and Friday, 14th February, 1992. We will start about 10.00 a.m. on the Thursday to allow people time to get here.

A detailed copy of the program will be sent to you early in the New Year. Following this, could you please confirm that you will be attending the training program.

Best wishes for the New Year.

Yours sincerely,

Anne Lloyd  
Coordinator  
Breast Cancer Support Service

24th December, 1991

Mrs Elaine McLean  
17 Marlee Court  
WARRNAMBOOL 3280

Dear Elaine,

Re: **BREAST CANCER SUPPORT SERVICE  
VOLUNTEER VISITOR TRAINING PROGRAM**

I am writing to let you know that we have set a date for the next BCSS Volunteer Visitor Training Program.

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A detailed copy of the program will be sent to you early in the New Year. Following this, could you please confirm that you will be attending the training program.

Could you please forward a letter to me from your surgeon prior to the training program.

Best wishes for the New Year.

Yours sincerely,

Anne Lloyd  
Coordinator  
Breast Cancer Support Service

24th December, 1991

Ms Gabrielle Danaher  
30 Kerr Street  
WARRNAMBOOL 3280

Dear Gabrielle,

Re: **BREAST CANCER SUPPORT SERVICE  
VOLUNTEER VISITOR TRAINING PROGRAM**

I am writing to let you know that we have set a date for the next BCSS Volunteer Visitor Training Program.

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A detailed copy of the program will be sent to you early in the New Year. Following this, could you please confirm that you will be attending the training program.

Could you please forward a letter to me from your surgeon prior to the training program.

Best wishes for the New Year.

Yours sincerely,

Anne Lloyd  
Coordinator  
Breast Cancer Support Service

24th December, 1991

Ms Ros Irvine  
18 Hickford Parade  
WARRNAMBOOL 3280

Dear Ros,

Re: **BREAST CANCER SUPPORT SERVICE  
VOLUNTEER VISITOR TRAINING PROGRAM**

I am writing to let you know that we have set a date for the next BCSS Volunteer Visitor Training Program.

The training program takes place over two consecutive days and will be held in the Board Room at the Anti-Cancer Council of Victoria on Thursday, 13th and Friday, 14th February, 1992. We will start about 10.00 a.m. on the Thursday to allow people time to get here.

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Could you please forward a letter to me from your surgeon prior to the training program.

Best wishes for the New Year.

Yours sincerely,

Anne Lloyd  
Coordinator  
Breast Cancer Support Service

23rd December, 1991

Professor R. Smallwood,  
Chairman Health Care Committee,  
C.- Secretary,  
N.H. & M.R.C.,  
GPO Box 9848,  
CANBERRA, ACT 2601

Dear Professor Smallwood,

**RE: GENERAL GUIDELINES FOR MEDICAL  
PRACTITIONERS ON PROVIDING INFORMATION TO  
PATIENTS: A PRELIMINARY DISCUSSION PAPER**

Congratulations on a concise and readable report that has practical application today amongst general practitioners offering services to people affected by cancer and their family members.

From my day to day contact with cancer patients I would suggest that brutal truth telling is something that isn't acceptable. I think it ought to be taken into account by a doctor that some people choose not to have the facts brutally presented before them. Experience and research tells us that often people do not wish to know because of fearing the implications, both for themselves and those close to them.

This discussion paper is an excellent start in working towards implementing the principle of reciprocity involved in any discourse/relationship between a general practitioner and patient and family members. The document's focus is mainly on the doctor's responsibility. More needs to be done to highlight the patient's involvement in medical decision making, including the expectations of the patient by the medical practitioner.

This document captures and sets down good medical practice - something from our experience happens most of the time. However, we are only to aware of instances where it doesn't happen and thus it is important to set down. Our Cancer Information Service cites instances where patients and family members report the

phenomenon of "doctor-chasing" to ask questions and the need to call on some external authority to get some interpretation of what this diagnosis, words or procedures mean to them medically, socially and financially. Cancer patients and family members often feel extremely vulnerable in going back to the general practitioner or a doctor and they are uncertain to say "This is what happened to me at the time - I didn't understand. Could you go over it again and it would have been better if you were able to offer information at regular intervals, etc." These situations are often emotionally charged and vulnerable patients often don't want to go back to the original general practitioner. They often choose to start again with a second opinion rather than be in a position of potential confrontation where they are uncertain about their assertiveness techniques and fear that they may jeopardize the treatment for themselves or someone close to them. There is an awareness too that there might be "questioning" of an established authority figure - a general practitioner. They say that there is only so much time and energy when your life is to be shortened by a life-threatening illness - it may well be too short to fight with one particular general practitioner or doctor.

Once again, congratulations on a document that is clear and uncluttered. We look forward to hearing about the results of the community consultation and implementation.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Hon. Secretary,  
**Victorian Oncology Social Workers' Group**

Member  
**Clinical Oncological Society of Australia**

cc: White File, ACCV  
Victorian Oncology Social Worker's Group

23rd December, 1991

Anne Smith,  
158 Maltravers Road,  
IVANHOE, 3079

Dear Anne,

**RE: RESEARCH ABOUT ATTITUDINAL CHANGES  
PERCEIVED BY PEOPLE AFFECTED BY CANCER**

Our staff have tried unsuccessfully to contact you by telephone on four occasions since you called the office and have been unsuccessful so I thought I had better put pen to paper.

As you probably know, a literature search will soon tell you what research is currently being undertaken. Our behavioural scientists in the Centre for Behavioural Research in Cancer are a good source of up to date information in this field. Dr. David Hill is the Director, and his Deputy is Dr. Ron Borland. They both will be back on deck the first week in February. I suggest direct contact with them would be of value.

Wishing you well with your studies,

Yours sincerely,

SUSANNE BAXANDALL  
Director  
Social Service Policy Unit

23rd December, 1991

Mr. Anthony Bush,  
4 Bruce Street,  
MITCHAM, 3132

Dear Anthony,

RE: **APPLICATION FOR ONCOLOGY EDUCATION GRANT  
1992 - NURSING**

This is just a short note to acknowledge receiving your application and support letters. The group that consider applications will be able to have a decision back to you by 21st January and I ask two questions. Have you sought funding from another source? Would you prepared to present any written findings and indeed a verbal presentation to the Victorian Oncology Nursing Special Interest Group?

We will be in touch in the new year.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

23rd December, 1991

Paddy Begg,  
Senior Social Worker,  
Royal Melbourne Hospital,  
P.O. R.M.H. 3051

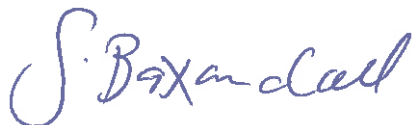
Dear Paddy,

RE: **WELFARE BLOCK GRANT JAN-JULY 1992**

Please find enclosed an Anti-Cancer Council cheque for \$5,640, being a block Welfare Grant for the Royal Melbourne Hospital for the period above.

We look forward to working with you on the Welfare Grant Advisory Panel in 1992 and would like to take this opportunity to wish you and your colleagues all the best for Christmas and the New Year.

Yours sincerely,



SUSANNE BAXANDALL  
Director  
Social Service Policy Unit

Encl.

23rd December, 1991

Diana Close,  
Senior Social Worker,  
Peter MacCallum Cancer Institute,  
481 Little Lonsdale Street,  
MELBOURNE, 3000

Dear Diana,

**RE: WELFARE BLOCK GRANT JAN-JULY 1992**

Please find enclosed an Anti-Cancer Council cheque for \$23,500, being a block Welfare Grant for the Peter MacCallum Cancer Institute for the period above.

We look forward to working with you on the Welfare Grant Advisory Panel in 1992 and would like to take this opportunity to wish you and your colleagues all the best for Christmas and the New Year.

Yours sincerely,

**SUSANNE BAXANDALL**  
Director  
**Social Service Policy Unit**

Encl.

23rd December, 1991

Dorothy Jones,  
Oncology Social Worker,  
Monash Medical Centre,  
Locked Bag 29,  
CLAYTON, 3168

Dear Dorothy,

**RE: WELFARE BLOCK GRANT JAN-JULY 1992**

Please find enclosed an Anti-Cancer Council cheque for \$3,760, being a block Welfare Grant for Monash Medical Centre for the period above.

We look forward to working with you on the Welfare Grant Advisory Panel in 1992 and would like to take this opportunity to wish you and your colleagues all the best for Christmas and the New Year.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

23rd December, 1991

Glenys Sleeman,  
Oncology Social Worker,  
Royal Children's Hospital,  
Flemington Road,  
PARKVILLE, 3052

Dear Glenys,

RE: **WELFARE BLOCK GRANT JAN-JULY 1992**

Please find enclosed an Anti-Cancer Council cheque for \$17,860, being a block Welfare Grant for the Royal Children's Hospital for the period above.

We look forward to working with you on the Welfare Grant Advisory Panel in 1992 and would like to take this opportunity to wish you and your colleagues all the best for Christmas and the New Year.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

23rd December, 1991

Aileen Halloran,  
Oncology Social Worker,  
St. Vincent's Hospital,  
Victoria Parade,  
FITZROY, 3065

Dear Aileen,

**RE: WELFARE BLOCK GRANT JAN-JULY 1992**

Please find enclosed an Anti-Cancer Council cheque for \$3,320, being a block Welfare Grant for the St. Vincent's Hospital for the period above.

We look forward to working with you on the Welfare Grant Advisory Panel in 1992 and would like to take this opportunity to wish you and your colleagues all the best for Christmas and the New Year.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

23rd December, 1991

Marilyn Fahey,  
Senior Social Worker,  
Royal Women's Hospital,  
Grattan Street,  
CARLTON, 3053

Dear Marilyn,

**RE: WELFARE BLOCK GRANT JAN-JULY 1992**

Please find enclosed an Anti-Cancer Council cheque for \$2,380, being a block Welfare Grant for the Royal Women's Hospital for the period above.

We look forward to working with you on the Welfare Grant Advisory Panel in 1992 and would like to take this opportunity to wish you and your colleagues all the best for Christmas and the New Year.

Yours sincerely,

**SUSANNE BAXANDALL**  
Director  
**Social Service Policy Unit**

Encl.

23rd December, 1991

Tony Cole,  
Senior Social Worker,  
Alfred Hospital,  
Commercial Road,  
PRAHRAN, 3181

Dear Tony,

RE: **WELFARE BLOCK GRANT JAN-JULY 1992**

Please find enclosed an Anti-Cancer Council cheque for \$3,760, being a block Welfare Grant for the Alfred Hospital for the period above.

We look forward to working with the Alfred Hospital on the Welfare Service Advisory Panel in 1992 and would like to take this opportunity to wish you and your colleagues all the best for Christmas and the New Year.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

23rd December, 1991

Lyn Mather,  
Oncology Social Worker,  
Bethlehem Hospital,  
P.O. Box 134,  
CAULFIELD, 3162

Dear Lyn,

**RE: WELFARE BLOCK GRANT JAN-JULY 1992**

Please find enclosed an Anti-Cancer Council cheque for \$3,760, being a block Welfare Grant for Bethlehem Hospital for the period above.

We look forward to working with you on the Welfare Grant Advisory Panel in 1992 and would like to take this opportunity to wish you and your colleagues all the best for Christmas and the New Year.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

23rd December, 1991

Joy Eicke,  
Palliative Care Social Worker,  
Austin Hospital,  
Studley Road,  
HEIDELBERG, 3084

Dear Joy,

**RE: WELFARE BLOCK GRANT JAN-JULY 1992**

Please find enclosed an Anti-Cancer Council cheque for \$3,760, being a block Welfare Grant for the Austin Hospital for the period above.

We would like to take this opportunity to wish you and your colleagues all the best for Christmas and the New Year.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

23rd December, 1991

Miss Claire Casey  
7/111 Gillies Street  
FAIRFIELD 3078

Dear Claire,

Many thanks for allowing us to read your diary story "*And The Candle Burned*". I found it to be a privilege being permitted to accompany you on your father's long last journey. Three years is a long time for a family to live through such an illness with all that it encompasses. Yet in some ways it is also so short.

I hope that you find the funding needed to see the story in print. I have spoken with Beverley Lovegrove, who first suggested that you contact me, to get advice about the best way to go about this.

The Australian Directory of Philanthropy 6th Edition gives detailed information about Trusts that provide funding. Also the Australian Literacy Management Organisation would give you advice on marketing and perhaps help find funding.

Good luck in your efforts. The current economic climate makes it more difficult to get assistance for personal projects.

With kindest regards,

Pat Dobson  
Coordinator  
Cancer Support Groups

20th December, 1991

Peter Coghlan,  
Executive Officer,  
Dandenong Palliative Care Service Inc.,  
Suite 2, 118 David Street,  
DANDENONG, 3175

Dear Peter,

**RE: PROPOSED SCHOOLS PROGRAM**

Thanks for the opportunity to peruse your proposal. It looks interesting and it's great to know that you have already ascertained the support of several schools. Time has run out this time at Christmas to put any creative thought into how the Anti-Cancer Council may be able to assist, but to say yes, we should be able to assist and would be able to consider this request in late January/early February.

I look forward to talking with you then.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
Social Service Policy Unit

20th December, 1991

Dr. Ruth Redpath,  
Dandenong Palliative Care Service,  
Suite 2, 118 David Street,  
DANDENONG, 3175

Dear Ruth,

Just a short note to confirm our conversation the other day regarding accommodation for the Executive Officer of the VAHPC. The Anti-Cancer Council is delighted that the Association would wish to be housed in our premises, however, we are extremely pushed for space and broadly speaking, from my experience it would be in the best interest of the VAHPC not to be seen to be so closely aligned with cancer interests. Knowing that rental can be costly, could the Anti-Cancer Council, through the Social Service Policy Unit look at offering a financial contribution towards the cost of renting premises?

I look forward to talking with you about this in the new year.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

cc: Alice-Anne Macnaught, VAHPC

20th December, 1991

Shane McDonald,  
Social Worker,  
Royal Victorian Eye & Ear Hospital,  
Victoria Parade,  
EAST MELBOURNE, 3002

Dear Shane,

RE: **POSITION OF HONORARY SECRETARY, 1992**

I would like to notify you that at the February meeting of VOSWG I will be applying for six months leave of absence from the position of Honorary Secretary and during the months of January, February, March and April will act as Honorary Secretary and help prepare a "locum" for the months of May, June, July, August, September and October.

I would like to take this opportunity to thank you and Carrie for being of invaluable assistance in the creative and practical endeavours of our group.

The very best of health and happiness to you and your family for the Christmas season.

Yours sincerely,

SUSANNE BAXANDALL  
Hon. Secretary  
VOSWG

20th December, 1991

Carrie Lethborg,  
Social Worker - Haematology,  
Alfred Hospital,  
Commercial Road,  
PRAHRAN, 3181

Dear Carrie,

**RE: POSITION OF HONORARY SECRETARY, 1992**

I would like to notify you that at the February meeting of VOSWG I will be applying for six months leave of absence from the position of Honorary Secretary and during the months of January, February, March and April will act as Honorary Secretary and help prepare a "locum" for the months of May, June, July, August, September and October.

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The very best of health and happiness to you and your family for the Christmas season.

Yours sincerely,

**SUSANNE BAXANDALL**  
Hon. Secretary  
**VOSWG**

20th December, 1991

Moss Arnot,  
Pastoral Care,  
Peter MacCallum Cancer Institute,  
481 Little Lonsdale Street,  
MELBOURNE, 3000

Dear Moss,

RE: **LIVING WITH CANCER EDUCATION PROGRAM  
COURSE LEADERS TRAINING PROGRAM 1992**

Once again, thank you for your invaluable assistance in planning and implementing these training programs during the year. In planning for 1992 I understand that you are available and our schedule for the year is as follows:

DAY 1 Thursday, February 13th, 1992

DAY 2 Thursday, April 9th, 1992

DAY 3 Thursday, June 4th, 1992

Could we meet either the week before the first session, or in late January, if you are available, to plan this first session. Enclosed is a corrected copy of the training notes from Thursday 21st November.

May I take this opportunity to wish you and your family the very best of health and happiness for 1992.

Yours sincerely,

**SUSANNE BAXANDALL**  
Director  
**Social Service Policy Unit**

Encl

20th December, 1991

Robyn Jewell,  
Living Skills Australia,  
P.O. Box 98,  
ARMADALE, 3143

Dear Robyn,

RE: **LIVING WITH CANCER EDUCATION PROGRAM  
COURSE LEADERS TRAINING PROGRAM 1992**

Once again, thank you for your invaluable assistance in planning and implementing these training programs during the year. In planning for 1992 I understand that you are available and our schedule for the year is as follows:

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May I take this opportunity to wish you and your family the very best of health and happiness for 1992.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl

19th December, 1991

Kate Woolner,  
66 Bent Street,  
MACEDON, 3440

Dear Kate,

RE: **VOLUNTEER POSITION WITHIN THE SOCIAL  
SOCIAL SERVICE POLICY UNIT**

It was a delight to meet you the other day. I would just like to confirm that we are looking forward to working with you starting on Tuesday, 7th January. We welcome your offer of volunteer help one day per week assisting us with general office duties until you start back at college.

May I take this opportunity to wish you and your family the very best of health and happiness for the Christmas season!

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

18th December, 1991

Lucy Hardman,  
Occupational Therapist,  
REPATRIATION GENERAL HOSPITAL

FAX: 499 6906

Dear Lucy,

RE: OVERSEAS CONTACTS

I would make the following suggestions to visit specialist oncology people:

In the US, the Sloan-Kettering Cancer Center is an obvious "must" and the people that I have had contact with who work there are the Social Work team. The Director is Mrs. Grace Christ and the Psychiatrist that is well renowned for her work on survivorship is Dr. Jimmie Holland and she is certainly worth having a talk to. The address:

Memorial Sloan-Kettering Cancer Center,  
1275 York Avenue,  
NEW YORK, N.Y. 10021  
U.S.A.

The Californian Division of the American Cancer Society offers education and advocacy programs and when you know specifically what it is that you want to look at in your travels, your best contact would be the International Co-ordinator at the National Office:

Mrs. Gerrie de Harven,  
American Cancer Society,  
1599 Clifton Road N.E.,  
ATLANTA,  
GEORGIA 30329  
USA

Ph: (404) 320 333 Fax: (404) 325 0230

I also also have contacts in nursing and social work in Boston, New York, Toronto and California.

In the UK, you can't go past the Royal Marsden Hospital. Mr. Richard Wells, the Director of Rehabilitation Services may well be able to book you in to one of the Rehabilitation courses. They have many visitors at the Marie Curie Rehabilitation Centre and they are delighted to have paying guests who want to come for a few weeks or months to do specific training.

Mr. Richard Wells,  
Director, Rehabilitation Services,  
Marie Curie Rehabilitation Centre,  
The Royal Marsden Hospital,  
Fulham Road,  
LONDON SW3 6JJ

My other contacts in the UK are through the British Psychosocial Oncology Group who do psychosocial research in terms of specific cancer treatment and rehabilitation areas. Contact and address:

Dr. Irene Higginson,  
Dept. of Epidemiology & Public Health,  
University College & Middlesex School of Medicine,  
66-72 Gower Street,  
LONDON, WC1E 6EA  
UK

You could also contact BACUP and CANCERLINK and they may well be able to help you organise a program that is a little more than a quick half-day visit here and there.

BACUP, (British Assoc. of Cancer United Patients)  
121/123 Charterhouse Street,  
LONDON, EC1M 6AA  
UK

CANCERLINK,  
17 Britannia Street,  
LONDON, WC1X 9JN  
PH: (071) 833 2451

I wish you every success with your travels.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
Social Service Policy Unit

17th December, 1991

Mr. Richard Wells,  
Director, Rehabilitation Services,  
Marie Curie Rehabilitation Centre,  
The Royal Marsden Hospital,  
Fulham Road,  
LONDON SW3 6JJ  
ENGLAND

Dear Richard,

I trust your whirlwind trip across our continent was as successful in other places as it was here in Victoria! It looks as though the COSA 1992 theme is going to be very much rehabilitation for the person with cancer, economics and palliative care.

As you admired the ethnic health posters, we felt sure that you would like your own set and here they are! Likewise I wonder if you would do me the honour of accepting a **Living with Cancer Education Program** kit. We are a bit like Reader's Digest - once you receive a kit, you will be constantly receiving newsletters, new tools and ideas. If you want to get off the list, please let us know!

Wishing you and your family the very best of health and happiness for the Christmas season.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

16th December, 1991

Nicole Linton,  
Social Worker,  
RDNS,  
78 Beach Street,  
FRANKSTON, 3199

Dear Nicole,

Thank you for advising me of some of the interesting spin-offs from the **Living with Cancer Education Program**. Could I in turn ask that we look at ways that you might be able to document these so that we can learn from the experience of course leaders in adapting our evaluation and indeed any of our program tools.

Best wishes to you and your family for the Christmas season.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

cc: Valda Ferns

16th December, 1991

Margaret Ray, MLA,  
537 Station Street,  
BOX HILL, 3128

Dear Margaret,

Thank you for steering us through the course of last month's meeting. I feel sure that we established a process that can work. I find I am now collecting summaries and reviews of the Reviews. Attached is one on the Brand Review that was prepared by staff at the Health Issues Centre in June of this year and I thought it may well be of some use.

May I wish you and your family the best of health and happiness for the Christmas season and see you on February 3rd.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
Social Service Policy Unit

Encl.

13th December, 1991

Moss Arnot,  
Pastoral Care,  
Peter MacCallum Cancer Institute,  
481 Little Lonsdale Street,  
MELBOURNE, 3000

Dear Moss,

Please find enclosed a copy of my notes from the latest training day on Thursday, 21st November. It seems like ages ago. Could you have a look at it for any corrections and comments and could I ask your advice on how we formally acknowledge these health professionals' participation in the program by way of certification or letter, etc.?

I look forward to seeing you at our lunch on Monday.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
Social Service Policy Unit

Encl.

16th December, 1991

Sanchia Aranda,  
Lecturer,  
La Trobe University School of Nursing,  
St. Helliars Street,  
ABBOTSFORD, 3067

Dear Sanchia,

RE: **PHILANTHROPIC FUNDING SOURCES FOR  
POST-GRADUATE NURSING RESEARCH**

Our Social Work Student Renate Hoffmann undertook this job and from the Australian Director of Philanthropy, 6th Edition, 1990. She searched for items listed in the following terms:

Nursing  
Cancer  
Hospitals  
Welfare  
Medical Research.

We referred to any post-graduate study as Renate reminded me that some would be stretching the criteria to the limit but it may well be worth a try. There are quite a few listed, so our sources are not limited.

I enclosed this swag and wish you and your family the very best of health and happiness for the Christmas and I will see you in the New Year.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

13th December, 1991

Robyn Jewell,  
Living Skills Australia,  
P.O. Box 98,  
ARMADALE, 3143

Dear Robyn,

Please find enclosed a copy of my notes from the latest training day on Thursday, 21st November. It seems like ages ago. Could you have a look at it for any corrections and comments and could I ask your advice on how we formally acknowledge these health professionals' participation in the program by way of certification or letter, etc.?

I look forward to seeing you at our lunch on Monday.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
Social Service Policy Unit

Encl.

13th December, 1991

Valda Ferns,  
LWCEP Project Worker,  
ACCV

Dear Valda,

Please find enclosed a copy of my notes from the latest training day on Thursday, 21st November. It seems like ages ago. Could you have a look at it for any corrections and comments and could I ask your advice on how we formally acknowledge these health professionals' participation in the program by way of certification or letter, etc.?

I look forward to seeing you at our lunch on Monday.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
Social Service Policy Unit

Encl.

12th December, 1991

Alice-Anne Macnaught,  
Executive Director,  
V.A.H.P.C.,  
Private Bag 3,  
MOUNT ELIZA, 3930

Dear Alice-Anne,

RE: **NOTICE - FULL & ASSOCIATE MEMBERSHIP**

Yes, I participated in the meeting for the Constitutional amendment and I had gone to Sydney to work for the week and now I return the sheet. I realise it's probably too late but could I register our Associate Membership and the Representative of this organisation, should it be required to do the name change that was requested at the next meeting. Apologies for this slip!

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

11th December, 1991

Dr. Ruth Redpath,  
Dandenong Palliative Care Service Inc.,  
Suite 2, 118 David Street,  
DANDENONG, 3175

Dear Ruth,

RE: **VICTORIAN ASSOCIATION OF HOSPICE & PALLIATIVE CARE  
INC.**

Today I spoke with Nigel Gray and asked him about the possibility of office space being available to the above association. He was delighted to know that this organisation wished to be aligned to the ACCV and in principle he says "yes" and "welcome".

In the practical terms, between now and Christmas, I will see what sort of space we do have available and how many days we can offer it. Early in the new year you might like to come and choose and see whether what we can offer meets your requirements.

Ruth, I have also included information that I mentioned at the Ministerial Advisory Council of a meeting I went to which was organised by the Victorian Council on the Ageing. Mr. John Rimmer who is in the Department of Premier & Cabinet in Victoria gave an interesting insight into Commonwealth-State relations. He may well be a "bureaucrat" who can guide us through the maze in ensuring Medicare Incentive Package money or monies by another name be made available to continue palliative care. I enclose my interpretation of his talk plus the paper that he left for further reading for you to peruse.

May I take this opportunity to wish you and your family the very best of health and happiness for Christmas and the New Year and thank you for your guidance and advice during this year.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
Social Service Policy Unit

cc: White File

Encl.

11th November, 1991

Caroline McLeod,  
Social Worker,  
South Port Hospice,  
18-30 Richardson Street,  
ALBERT PARK, 3206

Dear Caroline,

This is just a note to confirm our discussion this morning regarding the Writer-in-Residence program. We will be open for business from the 6th January, 1992 and I would welcome a proposal from yourself at South Port Hospice in documenting the issues, the struggles and the role of the social worker in community-based palliative care in helping to resolve these difficulties. There may well be parallels for other community-based social workers.

If you choose to take up the offer, the Anti-Cancer Council could offer assistance with Angela Kirsner who has been our Writer-in-Residence for this year, or indeed, we would be happy to consider a writer of your choice.

Look forward to hearing from you and wishing you, your family and your colleagues all the best for the Christmas season.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

11th December, 1991

Grace Beer,  
Haematology Social Worker,  
Royal Children's Hospital,  
Flemington Road,  
PARKVILLE, 3052

Dear Grace,

A receipt for your membership for 1991/92 of the Victorian  
Oncology Social Workers' Group has been sent separately. However,  
I have enclosed a Restatement of Purposes(s) of this Group.

Welcome and we look forward to seeing you at our next meeting on  
February 12th, 1992.

Yours sincerely,

SUSANNE BAXANDALL  
Hon. Secretary  
VOSWG

Encl.

11th December, 1991

Dr. Eric Fairbank,  
Regional Palliative Care,  
P.O. Box 934,  
WARRNAMBOOL, 3280

Dear Eric,

Just a short note to thank you for your completed questionnaires. We will keep you posted with the changes for early 1992. We note that you are to start a new group in February, after school goes back.

May I wish you, your family and your **Living with Cancer Education Program** colleagues the best of health and happiness for the Christmas season.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

11th December, 1991

Mr. Des Perry,  
Oncology Social Worker,  
Royal North Shore Hospital,  
Pacific Highway,  
ST. LEONARDS, 3223

Dear Des,

RE: **YOUR PILOT RESEARCH INVOLVING YOUNG ADULTS**

Hello again! I didn't get the chance to speak with you at COSA but I am wondering if I could ask you about your sources of funding for your research and whether there are any plans to follow up some of the questions that you have asked.

Thank you in anticipation and wishing you all the best for the Christmas season.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

11th December, 1991

Sue Byrne,  
Patient Services Manager,  
NSW State Cancer Council,  
GPO Box 7070,  
SYDNEY, 2000

Dear Sue,

I was pleased to have the opportunity to catch up with you, albeit fleetingly, at COSA last week. I would welcome the opportunity to learn from you and share ideas early in the new year. Our office is closed from 24th December and I will be back on deck on Monday 6th January. I hope we can have a chance to catch up then.

May I wish you, your family and your colleagues the best of health and happiness for the Christmas season.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
Social Service Policy Unit

11th December, 1991

Sanchia Aranda,  
Department of Nursing,  
La Trobe University,  
St. Helliers Street,  
ABBOTSFORD, 3067

Dear Sanchia,

RE: **YOUR INTENDING RESEARCH AT THE CITYMISSION  
HOSPICE PROGRAM**

While at COSA, I took the opportunity to talk with Prasuna about your planned research at the Hospice. We were both enthused about the project and congratulations to Citymission for wanting to do the above.

Both Prasuna and I would be delighted to share with you the process by which we have developed the research side of our book, **The Courage to Care**. The tools that we used, for example, for the workshop for oncology social workers prior to forming our questions and the questionnaires that we have used that helped us clarify what it was that we wanted to know in our exploration with the caregivers. Given it is pretty pushed at this time of the year, how about we make a time early in the new year and if you need these tools beforehand, it's only a phone call away. Prasuna is away for most of January and our office closes between 24th December and 2nd January - I will be back on 6th January.

I will be guided by you - if you want the information earlier, please let me know soon. If not, we will do it early in the new year.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
Social Service Policy Unit

cc: Prasuna Reddy

11th December, 1991

Carrie Lethborg,  
Social Worker,  
Haematology Unit,  
Alfred Hospital,  
Commercial Road,  
PRAHRAN, 3181

Dear Carrie,

Just a short note to thank you very much for your generosity in sharing your ideas and your time to broaden my knowledge in the area of bone marrow transplantation. I feel I do have a greater knowledge of the expectations of the individuals, the process of transplantation, the ethical issues, your ongoing plans to make a good service better and some observations and suggestions for the existing Registry.

As I mentioned, the Anti-Cancer Council is looking at how it relates to this form of cancer treatment and I will keep you posted as papers become available.

Here is a copy of the NH & MRC Discussion Paper on **General Guidelines for Medical Practitioners on Providing Information to Patients**. You will note that they are calling for responses by 31st December. Your team may well wish to endorse or otherwise these thoughts.

Once again, thank you,

Yours sincerely,

SUSANNE BAXANDALL  
Director  
Social Service Policy Unit

Encl.

*P.S.: Carrie - Prasuna  
+ I will be  
meeting next week  
+ I will ask  
her about sharing  
the questionnaires  
with you, + will  
get back to you.*

10th December, 1991

Mrs Elaine McLean  
17 Marlee Court  
WARRNAMBOOL 3280

Dear Elaine,

**Re: Interview for potential Breast Cancer Support  
Service Volunteer Visitors.**

Pat Dobson and I are coming to Warrnambool this Thursday, 12th December, to meet with ladies who are interested in becoming volunteer visitors.

As discussed by phone, we will meet with you at the Community Women's Centre, 11 Hider Street, Warrnambool, at 3.30 - 4.30 pm for a very informal chat.

Looking forward to meeting you.

Yours sincerely,

Anne Lloyd  
Coordinator  
Breast Cancer Support Service

10th December, 1991

Ms Ros Irvine  
18 Hickford Parade  
WARRNAMBOOL 3280

Dear Ros,

**Re: Interview for potential Breast Cancer Support  
Service Volunteer Visitors.**

Pat Dobson and I are coming to Warrnambool this Thursday, 12th December, to meet with ladies who are interested in becoming volunteer visitors.

As discussed by phone, we will meet with you at the Community Women's Centre, 11 Hider Street, Warrnambool, at 2.00 - 3.00 pm for a very informal chat.

Looking forward to meeting you.

Yours sincerely,

Anne Lloyd  
Coordinator  
Breast Cancer Support Service

83

10th December, 1991

The Secretary  
NHMRC  
GPO Box 9848  
CANBERRA ACT 2601

Dear Professor Smallwood,

**General Guidelines for Medical Practitioners on  
Providing Information to Patients**

We are writing in response to your request for comments from groups to issues raised in the Preliminary Discussion Paper on the above topic.

The Canlink Team responding are a small group of seven people who have each had cancer some years ago and who assist me to write and produce a 50 page Newsletter for the network of 110 mutual help cancer support groups recognised by the Anti-Cancer Council of Victoria.

We enclose a copy of our last Newsletter with a supplement on "The Consultation Process" which was the result of a project that the Team initiated earlier this year. Patients, doctors and other health professionals replied to our questionnaire asking how the process could be improved.

After reading and discussing your paper, the Team agreed that the principles are good with point 8.3-8.6 being of great importance. Point 10.6 also seemed to be of equal value to the team members.

They thought that it was necessary for medical students to be given sufficient training in giving information to patients and families and that the guidelines would form an excellent basis for this.

Guidelines for giving information to parents of children with cancer and other illness seemed to be omitted. While teenagers may also require information to be given in a special manner.

The team thought that there seemed to be a need in the paper for more comprehensive guidelines for doctors on their position if a need to withhold information ever arose. They asked about the possibility of a consultation being required between the relevant health care people and one or two doctors before any decision to withhold information was made.

Thank you for giving us the opportunity to comment on the paper. The team agreed that this is a worthwhile and timely project.

Yours sincerely,

Pat Dobson  
Coordinator Cancer Support Groups

on behalf of the Canlink Team:

Dorothy Bishop  
Annabel Hawkins  
Rhonda Kagan  
Tony O'Dwyer  
Don Porter  
Wayne Reed  
Alan Rose

10th December, 1991

Ms Gabrielle Danaher  
50 Kerr Street  
WARRNAMBOOL 3280

Dear Gabrielle,

**Re: Interview for potential Breast Cancer Support  
Service Volunteer Visitors.**

Pat Dobson and I are coming to Warrnambool this Thursday, 12th December, to meet with ladies who are interested in becoming volunteer visitors.

As discussed by phone, we will meet with you at the Community Women's Centre, 11 Hider Street, Warrnambool, at 12 noon - 1 pm for a very informal chat.

Looking forward to meeting you.

Yours sincerely,

Anne Lloyd  
Coordinator  
Breast Cancer Support Service

## **ART & THE CANCER WARD**

9th December, 1991

Mr. Rod McNicol,  
303b Smith Street,  
FITZROY, 3065

Dear Rod,

I am a social work student at Melbourne University, doing a placement at the Anti-Cancer Council of Victoria. I am interested in wholistic care for all people, including, of course, those living with a diagnosis of cancer.

In August, I was able to view the exhibition **Art & the Cancer Ward**. I am interested in considering the relationship between art and cancer and the individual's journey, whether they be patients or bystanders, through the cancer experience.

I would very much appreciate your co-operation in responding to my questionnaire. As I am finishing my placement on 17th December, could I please ask that they be returned by then, if possible. I will be sending you a copy of the article, once I have written it, for your comments.

Thank you,

Yours sincerely,

RENATE HOFFMANN  
Student on Placement  
**Social Service Policy Unit**

Encl.

6th December, 1991

Sandra Powley,  
Hot Cactus Communications,  
34 Cole Street,  
EAST HAWTHORN, 3213

Dear Sandra,

RE: **SUPPORTIVE MEASURES KIT**

I know that you won't receive this letter for ages (if at all) but thought I'd drop you a note anyway with the cheque for \$1,780, which is attached.

Susanne and I would like to thank both you and Fran very much for the great work you have done on the Supportive Measures and for your thorough cross over and follow up. Maybe we will be able to show you the completed kit some day!

Best wishes to you and Fran on your travels and it's been terrific working with you both.

Kind regards,

010499

ANN TAYLOR  
Administrative Secretary  
**Social Service Policy Unit**

Encl.

6th December, 1991

Robyn Jewell,  
Living Skills Australia,  
P.O. Box 98,  
ARMADALE, 3143

Dear Robyn,

RE: **LIVING WITH CANCER EDUCATION PROGRAM  
TRAINING SESSION 21ST NOVEMBER, 1991**

Please find enclosed a cheque for \$150.00 as payment for your facilitation on the above date.

Thank you once again,

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

6th December, 1991

Valda Ferns,  
LWCEP Project Worker,  
ACCV

Dear Valda,

RE: **LIVING WITH CANCER EDUCATION PROGRAM  
TRAINING SESSION 21ST NOVEMBER, 1991**

Please find enclosed a cheque for \$180.00 as payment for your  
facilitation on the above date.

Thank you once again,

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

5th December, 1991

Julie Tempany,  
Emerald Hills Hospice Service,  
P.O. Box 214,  
COCKATOO, 3781

Dear Julie,

RE: **LIVING WITH CANCER EDUCATION PROGRAM**

Thank you for your enquiry about the **Living with Cancer Education Program**. Below is some information about this Anti-Cancer Council-developed program.

**Living with Cancer** is an eight-week program for people affected by cancer and their family and friends and is currently being offered in many metropolitan and country hospitals, as well as community health centres throughout the state. The preparation per week is about four hours, divided between two people over the eight week period. In addition, the program runs for two hours once a week. Professionally trained people in the fields of social work, nursing, palliative care, occupational therapy, psychology and physiotherapy have co-lead the groups. It has been an advantage in the past to have people from at least two different disciplines and we recommend that the organisation inform us who they nominate to run the **Living with Cancer Education Program**, for the purposes of the Audit.

The **Living with Cancer** kit comprises a manual, an Introduction for Course Leaders, video, brochures and posters, quarterly newsletter, audit and a yearly statewide evaluation report, etc., and is available at a cost of \$100 per kit as a contribution towards the cost of production. After each course, evaluation questionnaires for all course participants of the program are sent in to our Centre for Behavioural Research in Cancer for analysis and feedback.

Orientation programs for potential course leaders are held regularly here at the Anti-Cancer Council of Victoria at a minimal contributory cost. These orientations, run in three half-day sessions over a six month period, aim to guide and give hints and tips to potential leaders, with help from experienced course leaders, the next one being scheduled to begin on 13th February, 1992. I have put you on the list for this..

Please find enclosed a couple of brochures, the Introductory Booklet, the current audit, the last five newsletters and an interim State report on evaluations of programs currently running.

If you have any further queries, please do not hesitate to call me on 662 3300.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

5th December, 1991

Julie Ottobre,  
Pastoral Care,  
Caritas Christi Hospice,  
104 Studley Park Road,  
KEW, 3101

Dear Julie,

RE: **LIVING WITH CANCER EDUCATION PROGRAM**

Thank you for your enquiry about the **Living with Cancer Education Program**. Below is some information about this Anti-Cancer Council-developed program.

**Living with Cancer** is an eight-week program for people affected by cancer and their family and friends and is currently being offered in many metropolitan and country hospitals, as well as community health centres throughout the state. The preparation per week is about four hours, divided between two people over the eight week period. In addition, the program runs for two hours once a week. Professionally trained people in the fields of social work, nursing, palliative care, occupational therapy, psychology and physiotherapy have co-lead the groups. It has been an advantage in the past to have people from at least two different disciplines and we recommend that the organisation inform us who they nominate to run the **Living with Cancer Education Program**, for the purposes of the Audit.

The **Living with Cancer** kit comprises a manual, an Introduction for Course Leaders, video, brochures and posters, quarterly newsletter, audit and a yearly statewide evaluation report, etc., and is available at a cost of \$100 per kit as a contribution towards the cost of production. After each course, evaluation questionnaires for all course participants of the program are sent in to our Centre for Behavioural Research in Cancer for analysis and feedback.

Orientation programs for potential course leaders are held regularly here at the Anti-Cancer Council of Victoria at a minimal contributory cost. These orientations, run in three half-day sessions over a six month period, aim to guide and give hints and tips to potential leaders, with help from experienced course leaders, the next one being scheduled to begin on 13th February, 1992. Please let us know if you wish to attend.

Please find enclosed a couple of brochures, the Introductory Booklet, the current audit, the last five newsletters and an interim State report on evaluations of programs currently running.

If you have any further queries, please do not hesitate to call me on 662 3300.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

## ART & THE CANCER WARD

Liz Gilliam,  
52 Edward Street,  
SOUTH MELBOURNE, 3205  
*Sandringham 3121*

Dear Liz,

I am a social work student at Melbourne University, doing a placement at the Anti-Cancer Council of Victoria. I am interested in wholistic care for all people, including, of course, those living with a diagnosis of cancer.

In August, I was able to view the exhibition **Art & the Cancer Ward**. I am interested in considering the relationship between art and cancer and the individual's journey, whether they be patients or bystanders, through the cancer experience.

I would very much appreciate your co-operation in responding to my questionnaire. As I am finishing my placement on 17th December, could I please ask that they be returned by then, if possible. I will be sending you a copy of the article, once I have written it, for your comments.

Thank you,

Yours sincerely,

RENATE HOFFMANN  
Student on Placement  
**Social Service Policy Unit**

Encl.

## ART & THE CANCER WARD

Chris Barry,  
48 Mountain Street,  
SOUTH MELBOURNE, 3205

Dear Chris,

I am a social work student at Melbourne University, doing a placement at the Anti-Cancer Council of Victoria. I am interested in wholistic care for all people, including, of course, those living with a diagnosis of cancer.

In August, I was able to view the exhibition **Art & the Cancer Ward**. I am interested in considering the relationship between art and cancer and the individual's journey, whether they be patients or bystanders, through the cancer experience.

I would very much appreciate your co-operation in responding to my questionnaire. As I am finishing my placement on 17th December, could I please ask that they be returned by then, if possible. I will be sending you a copy of the article, once I have written it, for your comments.

Thank you,

Yours sincerely,

RENATE HOFFMANN  
Student on Placement  
**Social Service Policy Unit**

Encl.

## ART & THE CANCER WARD

Chris Dyson,  
59 Bayview Road,  
YARRAVILLE, 3103

Dear Chris,

I am a social work student at Melbourne University, doing a placement at the Anti-Cancer Council of Victoria. I am interested in wholistic care for all people, including, of course, those living with a diagnosis of cancer.

In August, I was able to view the exhibition **Art & the Cancer Ward**. I am interested in considering the relationship between art and cancer and the individual's journey, whether they be patients or bystanders, through the cancer experience.

I would very much appreciate your co-operation in responding to my questionnaire. As I am finishing my placement on 17th December, could I please ask that they be returned by then, if possible. I will be sending you a copy of the article, once I have written it, for your comments.

Thank you,

Yours sincerely,

RENATE HOFFMANN  
Student on Placement  
**Social Service Policy Unit**

Encl.

3rd December, 1991

Joy Eicke,  
Palliative Care Social Worker,  
Austin Hospital,  
Studley Road,  
HEIDELBERG, 3084

Dear Joy,

RE: **WELFARE GRANT ALLOCATION**

Please find enclosed a cheque for \$750. We are certainly running close to the end of our funds here and are able to just manage this amount. The next allocation will be to you by January 1st.

Bye for now,

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

2nd December, 1991

Chris King,  
Oncology Charge Nurse,  
Western Hospital,  
Gordon Street,  
FOOTSCRAY, 3011

Dear Chris,

RE: **IN-SERVICE FOR LWCEP COURSE LEADERS 1992**

This is just a short note to thank you for your suggestions for course leaders' in-service for next year, which have been documented by us and presented in discussions with Valda Ferns about evaluation. We have had several responses from people thus far through the newsletter and may well look, budget willing, to running a program of two to three sessions in 1992, meeting the specific ongoing needs and skills update requests from **Living with Cancer Course Leaders** across the State. We will keep people posted and for the March newsletter, 1992, we should have a proposal to present.

Bye for now,

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

cc: Valda Ferns

2nd December, 1991

Nicole Linton,  
Social Worker,  
RDNS,  
78 Beach Street,  
FRANKSTON, 3199

Dear Nicole,

RE: **IN-SERVICE FOR LWCEP COURSE LEADERS 1992**

This is just a short note to thank you for your ideas for course leaders' in-service for next year. We have had several responses from people thus far through the newsletter and may well look, budget willing, to running a program of two to three sessions in 1992, meeting the specific ongoing needs and skills update requests from **Living with Cancer Course Leaders** across the State. We will keep people posted and for the March newsletter, 1992, we should have a proposal to present.

Bye for now,

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

cc: Valda Ferns

2nd December, 1991

Sr Lilian Leonard  
PANCH Ostomy Support Group  
c/- Stomal Therapy Unit  
Preston & Northcote Community Hospital  
Bell Street  
PRESTON VIC 3072

Dear Lilian, Members of YOU and the PANCH Ostomy Group,

Many thanks for the first edition of the Kardinia News and for placing us on your mailing list.

It has been most helpful to receive the membership cards and history questionnaires from both groups to enable us to get a clear picture of the type of membership of the ostomy groups in Victoria. We have had a wonderful response from both the ostomy and laryngectomy groups in the State - thank you.

I understand that you have established recording systems in place after some years of operating. Perhaps you could supply an annual note giving us the total membership numbers and categories to ensure that ACCV knowledge of PANCH is up to date.

The ACCV Survey report resulting from your hard work will be completed before Christmas but will be posted to groups during January for their first meeting in 1992.

With kind regards,

**Pat Dobson**  
Coordinator  
Cancer Support Groups

29th November, 1991

Ms Elpitha Sioris  
Richmond Language Service  
67 Lorraine Drive  
EAST BURWOOD 3151

Dear Ms Sioris,

Re: **Greek translations of two booklets:**  
    • ***After Breast Cancer***  
    • ***Moving Ahead***

I am writing to ask if you could please look at the enclosed booklets and give me a quote for the cost of translating them into Greek. The aim of the booklets is to provide women who have recently had treatment for breast cancer with sensitive information to assist them with their emotional and physical recovery.

As breast cancer is such an emotional issue, it is important to have a sense of the translation rather than an actual literal translation. The women reading these booklets will be from a wide cross section from all around Australia, so it is important that the language is simple and easy to understand.

These translations are intended to be used as a photocopy inserted into the present colour booklet so we would like to have the pages corresponding. We also intend to pre-test the translations with Greek women in the community and incorporate their comments where possible.

A photocopy of an Italian translation of *After Breast Cancer* is also enclosed for your information.

Please phone if you have any queries.

Yours sincerely,

Anne Lloyd  
Coordinator  
Breast Cancer Support Service

Enc.

29th November, 1991

Mrs Elaine McLean  
17 Marlee Court  
WARRNAMBOOL 3280

Dear Mrs McLean,

Re: **Breast Cancer Support Service**

Aneeta Snaauw has given me your name as someone who is interested in becoming a volunteer visitor with the Breast Cancer Support Service. As I have been unable to contact you by phone, could you please contact me as soon as possible on (03) 662 3300, ext. 133 to discuss this further.

As part of volunteer recruitment, I like to meet and interview each person prior to training. There are a few interested ladies in your area, so I could arrange to come to Warrnambool to do the interviewing prior to Christmas, therefore saving you a trip to Melbourne.

Looking forward to hearing from you.

Yours sincerely,

Anne Lloyd  
Coordinator  
Breast Cancer Support Service

29th November, 1991

Ms Ros Irvine  
18 Hickford Parade  
WARRNAMBOOL 3280

Dear Ms Irvine,

**Re: Breast Cancer Support Service**

Aneeta Snaauw has given me your name as someone who is interested in becoming a volunteer visitor with the Breast Cancer Support Service. As I have been unable to contact you by phone, could you please contact me as soon as possible on (03) 662 3300, ext. 133 to discuss this further.

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Looking forward to hearing from you.

Yours sincerely,

Anne Lloyd  
Coordinator  
Breast Cancer Support Service

29th November, 1991

Ms Gabrielle Danaher  
50 Kerr Street  
WARRNAMBOOL 3280

Dear Ms Danaher,

**Re: Breast Cancer Support Service**

Aneeta Snaauw has given me your name as someone who is interested in becoming a volunteer visitor with the Breast Cancer Support Service. As I have been unable to contact you by phone, could you please contact me as soon as possible on (03) 662 3300, ext. 133 to discuss this further.

As part of volunteer recruitment, I like to meet and interview each person prior to training. There are a few interested ladies in your area, so I could arrange to come to Warrnambool to do the interviewing prior to Christmas, therefore saving you a trip to Melbourne.

Looking forward to hearing from you.

Yours sincerely,

Anne Lloyd  
Coordinator  
Breast Cancer Support Service

27th November, 1991

Mr. Pat Quealy,  
Consultant,  
Australian Institute of Management,  
P.O. Box 112,  
ST. KILDA, 3182

Dear Pat,

**RE: TIME MANAGEMENT WORKSHOP HELD AT ACCV**

This is just a short note following on from the above workshop to let you that today participants from the Anti-Cancer Council met for half an hour to reflect on what we had learned, what we understood from the workshop and what tips we had picked up from you as a session leader. We shared amongst ourselves those techniques that we have been employing, struggling to use or indeed found had not worked - there were not many of the latter I hasten to add!

In order to pass on what we have learned to our colleagues at the Anti-Cancer Council, Doreen Akkerman from our Cancer Information Service and myself are to present an in-service at our General Staff Meeting on 19th February, 1992. How do we go about booking the video "Time of Your Life"? If we could organise this before 24th December, that would be most helpful.

Hope to hear from you soon,

Yours sincerely,

SUSANNE BAXANDALL  
Director  
Social Service Policy Unit

28th November, 1991

Ms. Bev Armstrong,  
Director,  
R.D.N.S.,  
452 St. Kilda Road,  
MELBOURNE, 3004

Dear Bev,

**RE: ANTI-CANCER COUNCIL SEEDING GRANT FOR THE  
BREAST CANCER SUPPORT SERVICE**

Please find enclosed an Anti-Cancer Council cheque for \$1,500. This is a grant to the Royal District Nursing Service to meet the costs that would otherwise be met by women affected by breast cancer consulting RDNS nurses at your various centres.

The Council's auditors require a report by 30th June outlining the number of patients seen and from which centre and where possible any general comments about the focus of the visit, for example, counselling, observing the Anti-Cancer Council kit, swimwear, etc.

The Council starts its budget process for the next financial year in February of 1992. Here directors propose programs for approval and we estimate the funding required and how we might secure that funding. We should know by June 1992 if we are able to provide a grant of \$3,000 to the RDNS for the next financial year. The Council would welcome RDNS nurses knowing that it is providing this grant and that BCSS nurses continue to promote the volunteer component of the service.

I look forward to continuing to work with yourself and your nurses and if you have any queries about the grant, please feel free to contact either myself or Anne Loyde.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
Social Service Policy Unit

cc: Anne Loyde, BCSS  
White File, ACCV

Encl.

28th November, 1991

Lyn Mather,  
Oncology Social Worker,  
Bethlehem Hospital,  
P.O. Box 134,  
CAULFIELD, 3162

Dear Lyn,

RE: **WELFARE GRANT ALLOCATION**

Please find enclosed a cheque for \$1,000. We are certainly running close to the end of our funds here and are able to just manage this amount. The next allocation will be to you by January 1st.

Bye for now,

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

26th November, 1991

Virginia Noonan,  
Planning Officer,  
Consumer Advocacy & Financial Counselling Assoc.,  
4th Floor, Ross House,  
247 Flinders Lane,  
MELBOURNE, 3000

Dear Virginia,

**RE: FINANCIAL COUNSELLING WORKSHOP FOR  
MEMBERS OF THE VICTORIAN ONCOLOGY SOCIAL  
WORKERS GROUP - WEDNESDAY, 13TH MAY, 1992**

Just to confirm our conversation the other day that you have agreed to do a presentation for our members on the above date. Our members are made up of social workers working with people affected by cancer, in hospitals, community health centres and domiciliary care services.

Broadly, the intention of having a workshop is to update members knowledge and skills on the ambit of financial counselling, the principles, how they might advise patients and families to avoid financial difficulty and how to use your network of financial counselling associations. For our February meeting, I will ask our members if there is any specific information they would like dealt with. We have a budget for workshops such as this and we will get back to you early in the new year.

I look forward to talking with you again in February or March.

Yours sincerely,

**SUSANNE BAXANDALL**  
Hon. Secretary  
**VOSWG**

cc: Caroline McLeod, VOSWG  
Christine Walker, ACCV

25th November, 1991

Joy Eicke,  
Palliative Care Social Worker,  
Austin Hospital,  
Studley Road,  
HEIDELBERG, 3084

Dear Joy,

**RE: PRE-COSA WORKSHOP 1992: PALLIATIVE CARE  
TARGET AUDIENCE: MEDICOS**

Thanks for the opportunity to catch up with you about plans for 1992. Roger's idea is a good one. In terms of thinking of an eminent speaker, I can recommend the following individuals and organisations who could tell you who are the current leaders in palliative care from the various disciplines.

The first one is Dr. Elizabeth Latimer, who is a Palliative Care Physician/Ethicist in Canada. Her address is Hamilton Civic Hospitals, Henderson General Division, 711 Concession Street, Hamilton, L8V 1C3, Ontario, Canada. Elizabeth has written widely on ethics, palliative care and decision-making.

Mary Vachon, a Doctor of Nursing also based in Canada is one of the leading nurses in hospice and palliative care. Mary's address is Clarke Institute of Psychiatry, 250 College Street, Toronto, M5T 1R8, Ontario, Canada.

The National Association of Oncology Social Workers in the US have just had their national gathering called "Navigating the Course" and their current Executive Secretary is Linda Sibilis, NAOSW, 1233 York Avenue, Suite 12N, New York, NY, 10021, USA. This group may well be able to direct you to appropriate people in the US.

Another referral point is the British Psychosocial Oncology Group. This is a network of doctors, psychologists, social workers and nurses, many of whom work in palliative care, clinical practice and

research. Contact is: Dr. Irene Higginson, Dept. of Epidemiology & Public Health, University College & Middlesex School of Medicine, 66-72 Gower Street, London, WC1E 6EA, England, UK.

For New Zealand, Dr. Alan Gray who is the immediate past President of the Cancer Society of New Zealand and current the Medical Director of the Mary Potter Hospice could tell you within both islands if there are social workers, nurses and physicians who could be good drawcards. Dr. Gray's address is: Dr. Alan Gray,, Medical Director, Mary Potter Hospice, P.O. Box 7442, Wellington South, New Zealand. Ph: (04) 895 017 Fax: (04) 895 035.

I hope this helps, Joy, and I would be delighted to talk with you further about this at COSA 1991.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
Social Service Policy Unit

25th November, 1991

Bev Armstrong,  
Director,  
R.D.N.S.,  
452 St. Kilda Road,  
MELBOURNE, 3004

Dear Bev,

RE: **BREAST CANCER SUPPORT SERVICE**

This is just a short note to confirm that the Anti-Cancer Council of Victoria, through its Social Service Policy Unit has agreed in principle to offer a block grant to the Royal District Nursing Service. This will be allocated on an annual basis to meet the patient cost for women affected by breast cancer to consult with an RDNS nurse. We estimate the cost to the patient will be \$15.00 per visit and that an annual grant could well be in the range of \$3,000. At present, we are examining our current budget, to see if we can offer a seeding grant during the current financial year. We would look towards RDNS and ourselves working out an agreement and a no-fuss process of recording how the money is spent.

I look forward to talking about this further with you before the close of business at the end of the year. I understand that Anne Lloyde has sent the information requested to date.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

25th November, 1991

Margaret Ray, MLA,  
537 Station Street,  
BOX HILL, 3128

Dear Margaret,

Following this week's Council meeting I sat down with Professor Lovell (advisor to the Anti-Cancer Council and Executive Officer, Victorian Co-operative Oncology Group) and talked about the different viewpoints and influences affecting palliative care in Victoria today. We thought it would be a good idea if the similarities and differences could be aired from interested groups.

One suggestion we had is a symposium titled "Palliative Care for All or Some". The idea behind this would be to give all interested and invited groups a chance to have their position heard and invite intellectual discussion. It would be naive to expect a consensus of views. Professor Lovell has volunteered his services to chair the symposium and the venue could well be the Anti-Cancer Council or another place. My sense is that if this was to go ahead, it need not be done in haste, as we have seen enough haste with current reviews and consultations.

If it's appropriate, could we discuss this at the next meeting on the 10th December?

Yours sincerely,

SUSANNE BAXANDALL  
Director  
Social Service Policy Unit

20th November, 1991

Irene Renzenbrink,  
Chairperson,  
NALAG Phoenix Foundation Sub-Committee,  
46 Ramsden Street,  
CLIFTON HILL, 3068

Dear Irene,

RE: **RECOMMENDATION FROM NALAG'S PHOENIX FOUNDATION  
SUB-COMMITTEE**

Thanks both to you and NALAG people for keeping me informed sending reports and minutes of meetings about the work of this sub-committee.

I am pleased to note that Phoenix Foundation and NALAG are to be synonymous - this will avoid confusion. I would suggest that the new look NALAG organisation could strengthen its work to include offering forum (practice and people) for discussion on areas arising from the field and on a daily basis help agencies already doing similar work with reference material and a person or persons to sound out ideas, supervision of practice research and funds (where possible).

All of the above will take time and considerable effort, given that many organisations and groups have developed and may be ambivalent about NALAG's wish to be a lead/umbrella organisation.

Irene, did the NALAG Committee accept the final recommendations, dated October 31st, 1991 and what happens next?

The Anti-Cancer Council of Victoria, although funds being tight, may well be a source of funding for 1991/1993 to assist with some of the costs associated with convening a State Conference and costs of postage for NALAG. For example, the State Conference and to assist in maintaining the mailing list and/or to meet some of the costs of keeping organisations interested, involved and informed in what is happening.

Could we talk about these matters early next year.

Yours sincerely,



SUSANNE BAXANDALL  
Director  
Social Service Policy Unit

15th November, 1991

Mr Noel Roberts  
Chief Dietitian  
Peter MacCallum Cancer Institute  
481 Little Lonsdale Street  
MELBOURNE VIC 3000

Dear Noel,

Many thanks for your help this year with my Regional Meetings.

The members of the Groups and ACCV Units have really appreciated hearing first hand about the latest information on diet and how it relates to cancer.

The country Groups are always very grateful for efforts made on their behalf.

I enclose a cheque for \$100 to cover your costs. I will send you a copy of the Ballarat and Moe reports when completed.

With kind regards,

Pat Dobson  
Coordinator  
Cancer Support Groups

Enc.

15th November, 1991

Mrs Jill Bartholomeusz  
28 Toorak Drive  
DINGLEY VIC 3172

Dear Jill,

Thank you once again for making our Regional Meeting memorable. Your input really breaks down the barriers and opens people's minds to how they might help themselves. It was good to see the men taking part.

I enclose our cheque for \$100 to cover your costs. I will send you a copy of both Ballarat and Moe Reports when ready.

I was telling Susanne about your relaxation segment and perhaps in the future we may discuss how we could provide an ongoing tape or resource to assist people individually. Your voice and style suits the type of people I meet in Groups.

Good luck with your return to PMH and don't forget our lunch date. I will leave it to you to give me a call when things settle down in the new year.

With warmest regards,

Pat Dobson  
Coordinator  
Cancer Support Groups

Enc.

15th November, 1991

Mr Neville Walker  
Hamilton ACCV Unit Cancer Support Group  
c/- Hamilton Base Hospital  
Foster Street  
HAMILTON VIC 3300

Dear Neville,

I enclose our cheque for \$300 being a grant for the Hamilton Anti-Cancer Council Unit Cancer Support Group.

The Directory sounds great and we would like a couple of copies as a model of what can be achieved in a country district.

I hope you received the videos and booklet alright.

With kind regards,

Pat Dobson  
Coordinator  
Cancer Support Groups

Enc.

20th November, 1991

Social Work Department,  
Goulburn Valley Base Hospital,  
Graham Street,  
SHEPPARTON, 3630

**TO WHOM IT MAY CONCERN**

This account turned up in the mail at the Anti-Cancer Council of Victoria. While it is most likely a mistake and should probably have been sent off to Medicare, I did wonder if the patient may have been under the impression that financial help was available from the Council for medical bills, the patient perhaps needing financial assistance. If this is the case, you may contact me at the Anti-Cancer Council for assistance on (03) 662 3300.

Thank you for your concern,

Yours sincerely,

**CHRISTINE WALKER**  
Co-ordinator  
**Welfare Grant Service**

Encl.

18th November, 1991

Mrs. D. Morris,  
RUMBUQ  
VIA FOSTER                    3960

Dear Dorothy,

Just a short note to follow up our telephone conversation the other day. We are still trying to ascertain from Monash Medical Centre as to whether their Breast Clinic will be public or private from January 1st. We are aware that there are to be some changes but these are to be confirmed. With regard to Tamoxifen, one of our medical advisors has said that Tamoxifen is still on a clinical trial basis and once it has a proven track record as a result of those clinical trials, the Commonwealth Government's Pharmaceutical Benefits Scheme will certainly consider making it available at a lesser cost to individual patients.

Professor Lovell also advised that in Victoria, a large clinical trial of Tamoxifen is about to be commenced, but individual participants may well be offered Tamoxifen.

As mentioned, I thought you might be interested in receiving a copy of the report of the Working Group of the Health Department of Victoria on Victorian Breast Cancer Screening. This is a public document released by Maureen Lyster, the Victorian Minister for Health.

I have passed on the details regarding the CWA Newsletter and the Co-ordinator of our Breast Cancer Support Service will prepare something and offer it for publication. Once again, thank you for your help in this matter and we will certainly keep going with the issues.

Wishing you the best of health and happiness and a safe move to your new home.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
Social Service Policy Unit

Encl.

15th November, 1991

Mr Bruce Stanton  
Honorary Secretary  
Albury-Wodonga Cancer Foundation Inc  
PO Box 1104  
ALBURY NSW 2640

Dear Bruce,

Many thanks for your cheque covering the costs resulting from my attendance as guest speaker at your Annual General Meeting in September.

I was pleased to meet with you all and to learn about the activities of your Cancer Foundation.

The Cancer Support Group network which I coordinate for the Anti-Cancer Council is providing much needed support for people with cancer and for their families.

I am visiting Swan Hill to assist a new group in February and Mt Beauty residents are discussing starting a group next year.

Thank you for assisting us with my expenses. It is a great help in these rather lean financial times.

I enclose our receipt.

Yours sincerely,

Pat Dobson  
Coordinator  
Cancer Support Groups

Enc.

15th November, 1991

Mr William Gilders  
PO Box 385  
MOE VIC 3825

Dear Maureen and Bill,

Thank you both for your cheerful and willing help on Monday and at the Tuesday meeting.

I think that everybody enjoyed the day and I am pleased about the ongoing invitations to you and your Group.

I came away with the little box of your pamphlets which I will send back to you. We have quite a bundle to cover enquiries here now.

I forgot to ask you about the short report on your visit to the National meeting for Canlink. If you still feel that you have time to produce it, we would like it in by the end of next week if possible please.

With kind regards,

Pat Dobson  
Coordinator  
Cancer Support Groups

15th November, 1991

Mrs Phyllis Lester  
ACCV Moe & District Volunteer Unit  
5 Park Crescent  
MOE VIC 3825

Dear Phyllis and Unit Members,

Many thanks for the cheerful and efficient assistance that you gave me with the Regional Meeting this week. I was able to concentrate on the Cancer Support Group members and on the program which really takes the stress out of the day.

The report on the meeting will be sent to you when I have it ready.

It is important for the Groups and Services to realise the relationship between the Anti-Cancer Council and the country Units and the Tuesday workshop was a wonderful example of the help that you give to us and to the community.

Thank you again.

With best wishes for Christmas to you all,

Pat Dobson  
Coordinator  
Cancer Support Groups

15th November, 1991

Ms Danielle Brecht  
Administration Officer General  
Community Health Centre  
PO Box 63  
MOE VIC 3825

Dear Danielle,

Thank you for allowing us to hold our South East Regional Meeting for Cancer Support Groups and Services at your Health Centre.

The Groups came from as far away as Bairnsdale, Rosebud and Yarram with 20 Groups being represented.

The venue was ideal for the day's program. The Moe-Gippsland Laryngectomy Support Group meets monthly at your Centre and recommended the venue.

Yours sincerely,

Pat Dobson  
Coordinator  
Cancer Support Groups

15th November, 1991

Brenda Sanderson,  
Palliative Care Nurse,  
Sunraysia Cancer Support Group Inc.,  
P.O. Box 613,  
MILDURA, 3500

Dear Brenda,

RE: **FINAL LIVING WITH CANCER TRAINING SESSION  
- THURSDAY, 21ST NOVEMBER, 1991**

I have enclosed a copy of the agenda for the final training session for **Living with Cancer Education Program** course leaders. In preparation for that day, I have enclosed a copy of an article titled "Professional Friends: The Inclusion of the Personal into the Professional". I would ask that you read this as it will form part of the discussion during that day.

I would also like to advise you that the December gathering for all **Living with Cancer** course leaders is to be held on Monday, 9th December, between 12.00 noon and 2.00 pm. We have been successful in attracting Mr. Richard Wells, the Director of Rehabilitation Services at the Royal Marsden Hospital, Surrey, UK. He will talk about rehabilitation, the person with cancer and the family member.

I look forward to seeing you next Thursday and at the December gathering.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

15th November, 1991

Sandy Jones,  
Occupational Therapist,  
Diamond Valley Community Health Centre,  
1 Kalparrin Avenue,  
GREENSBOROUGH, 3088

Dear Sandy,

RE: **FINAL LIVING WITH CANCER TRAINING SESSION  
- THURSDAY, 21ST NOVEMBER, 1991**

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I look forward to seeing you next Thursday and at the December gathering.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

15th November, 1991

Ali Fithall,  
Community Health Nurse,  
Diamond Valley Community Health Centre,  
1 Kalparrin Avenue,  
GREENSBOROUGH, 3088

Dear Ali,

RE: **FINAL LIVING WITH CANCER TRAINING SESSION  
- THURSDAY, 21ST NOVEMBER, 1991**

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I look forward to seeing you next Thursday and at the December gathering.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

15th November, 1991

Adrienne James,  
Health Promotions Unit,  
Alfred Hospital,  
Commercial Road,  
PRAHRAN, 3181

Dear Adrienne,

RE: **FINAL LIVING WITH CANCER TRAINING SESSION  
- THURSDAY, 21ST NOVEMBER, 1991**

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I look forward to seeing you next Thursday and at the December gathering.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

15th November, 1991

Cathy McDermott,  
Oncology Nurse,  
Alfred Hospital,  
Commercial Road,  
PRAHRAN, 3181

Dear Cathy,

RE: **FINAL LIVING WITH CANCER TRAINING SESSION  
- THURSDAY, 21ST NOVEMBER, 1991**

I have enclosed a copy of the agenda for the final training session for **Living with Cancer Education Program** course leaders. In preparation for that day, I have enclosed a copy of an article titled "Professional Friends: The Inclusion of the Personal into the Professional". I would ask that you read this as it will form part of the discussion during that day.

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I look forward to seeing you next Thursday and at the December gathering.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

15th November, 1991

Robyn Stevenson,  
Health Promotions Unit,  
Alfred Hospital,  
Commercial Road,  
PRAHRAN, 3181

Dear Robyn,

RE: **FINAL LIVING WITH CANCER TRAINING SESSION  
- THURSDAY, 21ST NOVEMBER, 1991**

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I look forward to seeing you next Thursday and at the December gathering.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

15th November, 1991

Gabby Walters,  
Oncology Nurse,  
Alfred Hospital,  
Commercial Road,  
PRAHRAN, 3181

Dear Gabby,

RE: **FINAL LIVING WITH CANCER TRAINING SESSION  
- THURSDAY, 21ST NOVEMBER, 1991**

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I look forward to seeing you next Thursday and at the December gathering.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

15th November, 1991

Gary Liew,  
Nurse Educator,  
Alfred Hospital,  
Commercial Road,  
PRAHRAN, 3181

Dear Gary,

RE: **FINAL LIVING WITH CANCER TRAINING SESSION  
- THURSDAY, 21ST NOVEMBER, 1991**

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I look forward to seeing you next Thursday and at the December gathering.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

15th November, 1991

Sally Grace,  
Occupational Therapist,  
Alfred Hospital,  
Commercial Road,  
PRAHRAN, 3181

Dear Sally,

RE: **FINAL LIVING WITH CANCER TRAINING SESSION  
- THURSDAY, 21ST NOVEMBER, 1991**

I have enclosed a copy of the agenda for the final training session for **Living with Cancer Education Program** course leaders. In preparation for that day, I have enclosed a copy of an article titled "Professional Friends: The Inclusion of the Personal into the Professional". I would ask that you read this as it will form part of the discussion during that day.

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I look forward to seeing you next Thursday and at the December gathering.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

15th November, 1991

Cynthia Koustakis,  
Social Worker,  
Alfred Hospital,  
Commercial Road,  
PRAHRAN, 3181

Dear Cynthia,

RE: **FINAL LIVING WITH CANCER TRAINING SESSION  
- THURSDAY, 21ST NOVEMBER, 1991**

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I look forward to seeing you next Thursday and at the December gathering.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

15th November, 1991

Melissa Frommer,  
Social Worker,  
Caulfield Community Care Centre,  
P.O. Box 185,  
CAULFIELD SOUTH, 3162

Dear Melissa,

**RE: FINAL LIVING WITH CANCER TRAINING SESSION  
- THURSDAY, 21ST NOVEMBER, 1991**

I have enclosed a copy of the agenda for the final training session for **Living with Cancer Education Program** course leaders. In preparation for that day, I have enclosed a copy of an article titled "Professional Friends: The Inclusion of the Personal into the Professional". I would ask that you read this as it will form part of the discussion during that day.

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I look forward to seeing you next Thursday and at the December gathering.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

15th November, 1991

Lisa Tuisk,  
Social Worker,  
Caulfield Community Care Centre,  
P.O. Box 185,  
CAULFIELD SOUTH, 3162

Dear Lisa,

RE: **FINAL LIVING WITH CANCER TRAINING SESSION  
- THURSDAY, 21ST NOVEMBER, 1991**

I have enclosed a copy of the agenda for the final training session for **Living with Cancer Education Program** course leaders. In preparation for that day, I have enclosed a copy of an article titled "Professional Friends: The Inclusion of the Personal into the Professional". I would ask that you read this as it will form part of the discussion during that day.

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I look forward to seeing you next Thursday and at the December gathering.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

15th November, 1991

Hilary Pearson,  
District Nurse,  
Churchill Community Health Centre,  
P.O. Box 3,  
CHURCHILL, 3842

Dear Hilary,

RE: **FINAL LIVING WITH CANCER TRAINING SESSION  
- THURSDAY, 21ST NOVEMBER, 1991**

I have enclosed a copy of the agenda for the final training session for **Living with Cancer Education Program** course leaders. In preparation for that day, I have enclosed a copy of an article titled "Professional Friends: The Inclusion of the Personal into the Professional". I would ask that you read this as it will form part of the discussion during that day.

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I look forward to seeing you next Thursday and at the December gathering.

Yours sincerely,

**SUSANNE BAXANDALL**  
Director  
**Social Service Policy Unit**

Encl.

15th November, 1991

Yvonne Sargeson,  
Welfare Worker,  
Churchill Community Health Centre,  
P.O. Box 3,  
CHURCHILL, 3842

Dear Yvonne,

RE: **FINAL LIVING WITH CANCER TRAINING SESSION  
- THURSDAY, 21ST NOVEMBER, 1991**

I have enclosed a copy of the agenda for the final training session for **Living with Cancer Education Program** course leaders. In preparation for that day, I have enclosed a copy of an article titled "Professional Friends: The Inclusion of the Personal into the Professional". I would ask that you read this as it will form part of the discussion during that day.

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I look forward to seeing you next Thursday and at the December gathering.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

15th November, 1991

Marjorie Geeson,  
C/- Rev. Janet Polkinghorne,  
9 Kirkmore Avenue,  
EUROA, 3666

Dear Marjorie,

RE: **FINAL LIVING WITH CANCER TRAINING SESSION**  
**- THURSDAY, 21ST NOVEMBER, 1991**

I have enclosed a copy of the agenda for the final training session for **Living with Cancer Education Program** course leaders. In preparation for that day, I have enclosed a copy of an article titled "Professional Friends: The Inclusion of the Personal into the Professional". I would ask that you read this as it will form part of the discussion during that day.

I would also like to advise you that the December gathering for all **Living with Cancer** course leaders is to be held on Monday, 9th December, between 12.00 noon and 2.00 pm. We have been successful in attracting Mr. Richard Wells, the Director of Rehabilitation Services at the Royal Marsden Hospital, Surrey, UK. He will talk about rehabilitation, the person with cancer and the family member.

I look forward to seeing you next Thursday and at the December gathering.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

15th November, 1991

Rev. Janet Polkinghorne,  
9 Kirkmore Avenue,  
EUROA, 3666

Dear Janet,

RE: **FINAL LIVING WITH CANCER TRAINING SESSION**  
**- THURSDAY, 21ST NOVEMBER, 1991**

I have enclosed a copy of the agenda for the final training session for **Living with Cancer Education Program** course leaders. In preparation for that day, I have enclosed a copy of an article titled "Professional Friends: The Inclusion of the Personal into the Professional". I would ask that you read this as it will form part of the discussion during that day.

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I look forward to seeing you next Thursday and at the December gathering.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

15th November, 1991

Rosaura Miranda,  
Occupational Therapist,  
Repatriation General Hospital,  
Banksia Street,  
HEIDELBERG WEST, 3081

Dear Rosaura,

RE: **FINAL LIVING WITH CANCER TRAINING SESSION  
- THURSDAY, 21ST NOVEMBER, 1991**

I have enclosed a copy of the agenda for the final training session for **Living with Cancer Education Program** course leaders. In preparation for that day, I have enclosed a copy of an article titled "Professional Friends: The Inclusion of the Personal into the Professional". I would ask that you read this as it will form part of the discussion during that day.

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I look forward to seeing you next Thursday and at the December gathering.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

15th November, 1991

Julie Parker,  
Community Health Nurse,  
Moe-Narracan Community Health Centre,  
42 Fowler Street,  
MOE, 3825

Dear Julie,

RE: **FINAL LIVING WITH CANCER TRAINING SESSION  
- THURSDAY, 21ST NOVEMBER, 1991**

I have enclosed a copy of the agenda for the final training session for **Living with Cancer Education Program** course leaders. In preparation for that day, I have enclosed a copy of an article titled "Professional Friends: The Inclusion of the Personal into the Professional". I would ask that you read this as it will form part of the discussion during that day.

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I look forward to seeing you next Thursday and at the December gathering.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

15th November, 1991

Teri Van Geelen,  
Social Worker,  
Maroondah Breast Clinic,  
P.O. Box 135,  
RINGWOOD EAST, 3135

Dear Teri,

RE: **FINAL LIVING WITH CANCER TRAINING SESSION  
- THURSDAY, 21ST NOVEMBER, 1991**

I have enclosed a copy of the agenda for the final training session for **Living with Cancer Education Program** course leaders. In preparation for that day, I have enclosed a copy of an article titled "Professional Friends: The Inclusion of the Personal into the Professional". I would ask that you read this as it will form part of the discussion during that day.

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I look forward to seeing you next Thursday and at the December gathering.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

15th November, 1991

Jenny Gledhill,  
Group Secretary,  
Sunraysia Cancer Support Group Inc.,  
P.O. Box 613,  
MILDURA, 3500

Dear Jenny,

**RE: FINAL LIVING WITH CANCER TRAINING SESSION  
- THURSDAY, 21ST NOVEMBER, 1991**

I have enclosed a copy of the agenda for the final training session for **Living with Cancer Education Program** course leaders. In preparation for that day, I have enclosed a copy of an article titled "Professional Friends: The Inclusion of the Personal into the Professional". I would ask that you read this as it will form part of the discussion during that day.

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I look forward to seeing you next Thursday and at the December gathering.

Yours sincerely,

**SUSANNE BAXANDALL**  
Director  
**Social Service Policy Unit**

Encl.

15th November, 1991

Julie Knoop,  
Community Health Nurse,  
Warracknabeal Neighbourhood House,  
P.O. Box 249,  
WARRACKNABEAL, 3393

Dear Julie,

RE: **FINAL LIVING WITH CANCER TRAINING SESSION**  
**- THURSDAY, 21ST NOVEMBER, 1991**

I have enclosed a copy of the agenda for the final training session for **Living with Cancer Education Program** course leaders. In preparation for that day, I have enclosed a copy of an article titled "Professional Friends: The Inclusion of the Personal into the Professional". I would ask that you read this as it will form part of the discussion during that day.

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I look forward to seeing you next Thursday and at the December gathering.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

14th November, 1991

Rosemary Marshall  
3 Cantala Crescent  
NORTH RINGWOOD 3134

Dear Rosemary,

Herewith our cheque for \$80 being for the registration of the business name "**Cover Me**".

Good luck with the project. We are keen to see the brochure produced with the balance of the ACCV grant.

Don Porter will contact you about the photographs.

With kind regards,

Pat Dobson  
Coordinator  
Cancer Support Groups

Cheque No. 791654 12/11/91

14th November, 1991

Sr Faye Hector  
Geelong Hospital  
PO Box 281  
GEELONG 3220

Dear Faye and Les,

Just a brief summary of the decisions made at our meeting on Wednesday.

1. Anne, Pat and Susanne to prepare draft of training program for volunteer ostomy visitors and send to Faye and Les for comments before the January meeting if possible.
2. Faye to discuss the project with appropriate hospital staff and also to see if there is anybody doing post-graduate study at Deakin who may be interested in coordinating and evaluating the pilot project.
3. Les to prepare a submission to the National Ostomy Association for \$10,000 being for a suitable professional to coordinate, evaluate and set up recording and reporting systems for the pilot project. Eight hours per week at \$20 per hour was suggested for a 12 month period.
4. Susanne, Pat and Anne to act in an advisory capacity during the pilot program.
5. Les and Faye to discuss suitable people with an ostomy for training.
6. Faye to ask hospital social workers and/or oncology staff if they would be prepared to assist on a small selection committee to help screen volunteers for training.

7. Further meeting: **21st January, 1992 - 10.30 am.**

Topics still needing discussion:

Details Training : Inservice : Guidelines :

Recording : Name of Service : Publicity :

Venue/Coordinator : Future funding :

Resource material needed.

I hope that this reflects the decisions arrived at between us. Anne and I look forward to meeting you in January with our homework completed in draft form. Susanne hopes to be able to come down with us on 21st January.

With kind regards,

*Pat Dobson*

Pat Dobson  
Coordinator  
Cancer Support Groups

14th November, 1991

Alice-Anne Macnaught,  
Executive Officer,  
VAHPC,  
Private Bag 3,  
MOUNT ELIZA, 3930

Dear Alice-Anne,

This is a letter to formally nominate Mrs. Helen Foster, the Oncology Social Worker at the Repatriation General Hospital, Banksia Street, Heidelberg West, 3081, as the replacement representative for the Victorian Oncology Social Workers' Group on your Council. Irene Renzenbrink, until recently, was the representative and has had to resign from that position. Our group would like to endorse the membership of Helen Foster and await your OK before the meeting on the 10th December. Helen can be contacted at the Repat during business hours on Ph: 490 2111.

Yours sincerely,

SUSANNE BAXANDALL  
Hon. Secretary  
VOSWG

14th November, 1991

Sue Rosshandler,  
Oncology Social Worker,  
Peter MacCallum Cancer Institute,  
481 Little Lonsdale Street,  
MELBOURNE, 3000

Dear Sue,

On behalf of the Victorian Oncology Social Workers' Group, thank you for sharing your interesting traveller's tales amongst social work colleagues and students. Please find enclosed your program and abstracts booklet from the NAOSW conference.

Thank you once again,

Yours sincerely,

SUSANNE BAXANDALL  
Hon. Secretary  
VOSWG

Encl.

14th November, 1991

Carrie Lethborg,  
Oncology Social Worker,  
Alfred Hospital,  
Commercial Road,  
PRAHRAN, 3181

Dear Carrie,

On behalf of the Victorian Oncology Social Workers' Group, thank you for sharing your traveller's tales amongst colleagues and students. Your insight and reflections on the things that you have been implementing thus far were most interesting. I return your copy of the NAOSW News.

Thank you once again,

Yours sincerely,

**SUSANNE BAXANDALL**  
Hon. Secretary  
**VOSWG**

Encl.

14th November, 1991

Helen Foster,  
Social Worker,  
Repatriation General Hospital,  
Banksia Street,  
HEIDELBERG WEST, 3081

Dear Helen,

RE: **VICTORIAN ASSOCIATION OF HOSPICE PALLIATIVE  
CARE COUNCIL**

Thank you for volunteering to be the representative of the Victorian Oncology Social Workers' Group at this Council meeting. I will formally write to the Executive Officer, nominating yourself. I enclose a copy of the minutes and agendas for this year and understand that the next Council meeting is on 10th December.

For further information, you might like to speak to Alice-Anne Macnaught, the Executive Officer, and her home phone number is 775 2019.

Bye for now,

Yours sincerely,

**SUSANNE BAXANDALL**  
Hon. Secretary  
**VOSWG**

Encl.

14th November, 1991

Nicole Linton,  
Social Worker,  
RDNS,  
78 Beach Street,  
FRANKSTON, 3199

Dear Nicole,

RE: **LIVING WITH CANCER EDUCATION PROGRAM**

Just a short note to acknowledge receiving your pre- and post-questionnaires for the group that started on 31st July. The next newsletter will be available very soon and includes some interesting findings about carer's support from our Centre for Behavioural Research in Cancer. Your comments about difficulty in issuing the questionnaires and then retrieving them have been forwarded to our staff in the CBRC and I will ask Valda Ferns if she could speak with you about some of your difficulties and suggestions.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

14th November, 1991

Dr. Ray Snyder,  
Oncologist,  
St. Vincent's Hospital,  
Victoria Parade,  
FITZROY, 3065

Dear Ray,

RE: **"QUACK" ALERT**

Yesterday, Doreen Akkerman, the Manager of our Cancer Information Service had a telephone call from the mother in law of a former patient of yours. The patient is now 31 years of age and has recurrent breast cancer.

The patient has been attending HOWARD WILLARD, who is an American Eskimo with the Pentecostal Church. He is claiming to perform "miracles" and actively encourages people to stop their cancer treatment and "put their faith in God". The patient was to have had chemotherapy yesterday, now having secondaries, and refused to have radiotherapy. The mother in law was put in touch with us by Senior Social Worker at PMCI, Diana Close.

Ray, I have alerted the Oncology Social Workers of the activities of Mr. Willard and we will see if we can find out more.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
Social Service Policy Unit

14th November, 1991

Mrs. Margaret Barton,  
2 Twisden Court,  
SHEPPARTON, 3630

Dear Margaret,

**RE: THE BOOK: THE COURAGE TO CARE**

Thank you very much for following up with the information I was looking for. This week I had another chat with our publisher who said that the photographs are a possible inclusion. Would you like me to return this photograph to you or may I hold on to it until February or March of next year? I'm in your hands in that regard.

I have had the privilege of meeting 73 people who have cared for somebody with cancer and we are up to Chapter 9 in writing the book. In December, we are going to speak at the Clinical Oncological Society of Australia's Scientific Meeting and alert our colleagues that the book is on it's way. We hope to have the manuscript to the publisher, David Lovell, late February, early March. Once again, thank you for your assistance and if you think of anything else you would like to add, please feel free to do so.

We will keep you posted.

Yours sincerely,

**SUSANNE BAXANDALL**  
Director  
**Social Service Policy Unit**

11th November, 1991

Dr. Irene Higginson,  
BPOG Data Base,  
Department of Epidemiology & Public Health,  
University College & Middlesex School of  
Medicine,  
66-72 Gower Street,  
LONDON, WC1E 6EA  
U.K.

Dear Dr. Higginson,

Please find enclosed the completed membership form for the data base. I also include statement of purpose from the Victorian Oncology Social Workers' Group plus the Annual Report of the organisation in which I work - the Anti-Cancer Council of Victoria.

Thank you,

Yours sincerely,

SUSANNE BAXANDALL  
Director  
SOCIAL SERVICE POLICY UNIT

Encl.

11th November, 1991

Sue Rosshandler,  
Social Worker,  
Peter MacCallum Cancer Institute,  
481 Little Lonsdale Street,  
MELBOURNE, 3000

Dear Sue & Jenny,

**RE: LIVING WITH CANCER EDUCATION PROGRAM**

Thank you again for the completed questionnaires. I would also like to thank you for participating in the review of the evaluation questionnaires being conducted by Valda Ferns. Thank you also for your constructive comments and suggestions. We will be re-developing the evaluation questionnaires so that for early next year we can have something that is easily understood, concise and useful.

Yours sincerely,

**SUSANNE BAXANDALL**  
Director  
**Social Service Policy Unit**

11th November, 1991

Fiona Lindsay,  
Co-ordinator, Field Education,  
School of Social Work,  
University of Melbourne,  
35 Royal Parade,  
PARKVILLE, 3052

Dear Fiona,

Please find enclosed my completed form on practicum planning for 1992 plus a copy of our latest Annual Report.

Could you please keep me posted of the dates for the field work for 1992?

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

11th November, 1991

Donal Donnelly-Wood,  
25 East Acres,  
DINNINGTON,  
NEWCASTLE UPON TYNE  
NE13 7NA,  
ENGLAND

Dear Donal,

RE: **MAILING LIST - MALCOLM SARGENT CANCER FUND  
FOR CHILDREN**

Please find enclosed our mailing list. We warmly receive the information and disseminate to our colleagues in hospitals and the community, particularly those working with children and their families.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

11th November, 1991

Robin Baker,  
Social Worker,  
Concord Repatriation Hospital,  
Hospital Road,  
CONCORD, 2139

Dear Robin,

RE: **COSA 1991**

Thanks for your recent note and an update program. We are in the picture! In today's mail I received confirmation from the program Chairperson that our paper has been accepted and no, a copy of Pat Neely's paper hasn't arrived. I would welcome a quick introduction from the other people to whom I am chairing the session.

Thanks for your help,

Bye for now,

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

11th November, 1991

Noel Manly,  
Lot 20,  
TABILK, 3607

Dear Noel,

Thank you for your wise thoughts. They are a source of strength in my present condition.

Looking forward to seeing you soon,

Bye for now,

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

11th November, 1991

Leukaemia Society of America,  
National Headquarters,  
733 Third Avenue,  
NEW YORK,  
NY, 10017  
USA

Dear Sir/Madam,

Could I please request three copies of **Bone Marrow Transplantation: Questions and Answers** for my social work colleagues, those in the Anti-Cancer Council's Cancer Information Service and our library.

Thank you in anticipation,

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

11th November, 1991

Children's Leukaemia Foundation of Michigan,  
1022 West,  
10 Mile Road,  
SOUTHFIELD  
MICHIGAN 48075  
U.S.A.

Dear Sir/Madam,

In the recent journal of the British Psychosocial Oncology Group journal, to which I subscribe, I noticed that you have literature available titled "Friends Helping Friends: Bone Marrow Transplant Resource Guide". As the Hon. Secretary of the Victorian Oncology Social Workers' Group, many of our members work in this field and these members and indeed our Cancer Information Service would welcome a copy of the literature. Could I please request three copies of the guide and an invoice if this is required.

Thank you in anticipation,

Yours sincerely,

SUSANNE BAXANDALL  
Director  
Social Service Policy Unit

11th November, 1991

Lorraine Terrill,  
RMB 2740,  
TAMBO UPPER, 3884

Dear Lorraine,

Yesterday I spoke with David Lovell, our publisher and he said that the photographs are of such a good quality that we could reproduce them. he also said he won't need them until he receives the manuscript in February, so I thought that the safest thing to do was to return them to you and I will recall them in February, if that's OK.

Wishing you a speedy recovery after your stay in Cabrini and I will be in touch with you during this time.

Thanks once again,

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

11th November, 1991

Ms. J. Brookes,  
10 McIlwrick Street,  
WINDSOR, 3181

Dear Judy,

Yesterday I spoke with David Lovell, our publisher and he said that the photographs are of such a good quality that we could reproduce them. he also said he won't need them until he receives the manuscript in February, so I thought that the safest thing to do was to return them to you and I will recall them in February, if that's OK.

Thanks once again,

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

11th November, 1991

Dr. Steven Vaughan,  
Oncologist,  
121 Aberdeen Street,  
NEWTOWN, 3220

Dear Steven,

I was wondering if between now and the end of the year you could please jot down your ideas and thoughts regarding bone marrow transplantation. It's certainly a hot topic and I would like to move towards developing a position-paper early in the new year.

Thank you in anticipation,

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

7th November, 1991

Sue Rosshandler,  
Social Worker,  
Peter MacCallum Cancer Institute,  
481 Little Lonsdale Street,  
MELBOURNE, 3000

Dear Sue,

RE: **LIVING WITH CANCER EDUCATION PROGRAM  
AUGUST - OCTOBER 1991**

Thank you for your report. I shall forward it on to the people in the Centre for Behavioural Research in Cancer.

Bye for now,

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

7th November, 1991

Mr. Patrick Quealy,  
Consultant,  
Australian Institute of Management,  
10 St. Leonards Avenue,  
ST. KILDA, 3182

Dear Patrick,

RE: **TIME MANAGEMENT COURSE, 8TH OCTOBER 1991**

Please find enclosed payment of \$1,200 for the above course conducted here at the Anti-Cancer Council of Victoria for staff from the Social Service and Education Units and QUIT. Before the end of the year we intend to organise a gathering of all participants to see how we are all implementing the techniques we learned about during your workshop and also to discuss any difficulties we may have in doing so.

Once again, thank you for a most enjoyable and informative training program.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

7th November, 1991

Rebecca Naylor,  
Vice President,  
AASW Victoria Branch,  
P.O. Box 367,  
CARLTON SOUTH, 3053

Dear Rebecca,

Thank you for your recent letter regarding enhancing the public profile of the social work profession. I would be delighted to comment on areas of oncology and how communities prepare themselves for natural disaster.

I look forward to discussion in the press raised by social workers, particularly in the areas of increased community violence. Enclosed is an example from Hansard which may well involve an opportunity for comment by the professional association, particular those working in the area of bereavement support. I shall ask the members of the Victorian Oncology Social Workers' Group at our next meeting if they have specific areas in which to comment, and I will attach a name to it.

Yours sincerely,

SUSANNE BAXANDALL  
Hon. Secretary  
**VOSWG**

Encl.

7th November, 1991

Sam Pezzimenti,  
C/- CANTEEN,  
Australian Red Cross Society,  
171 City Road,  
SOUTH MELBOURNE, 3205

Dear Sam,

We note from a recent CANTEEN note that you have resigned from the Co-ordinator's position. On behalf of your colleagues at the Anti-Cancer Council of Victoria and those in the Victorian Oncology Social Workers' Group, we wish you well in your new role. We will look forward to a continued working relationship with CANTEEN.

Bye for now,

Yours sincerely,

SUSANNE BAXANDALL  
Director  
Social Service Policy Unit

6<sup>th</sup> Nov.

~~10th~~ October, 1991

Mr. Richard Wells,  
Director of Rehabilitation Services,  
Royal Marsden Hospital,  
LONDON  
ENGLAND

FAX: (071) 351 2191

Dear Mr. Wells,

RE: **YOUR VISIT TO MELBOURNE, DECEMBER 1991**

Just a short note to correct a mistake in my last fax to you dated 30th October. The letter stated: ..."we have organised for you to speak on Monday 9th October...". This should of course read "Monday 9th **December**".

Apologies if this has caused some confusion and if you have any queries, please do not hesitate to either contact me by phone or by fax.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Cheque: 010225

31st October, 1991

Angela Kirsner,  
4 Thanet Street,  
MALVERN, 3143

Dear Angela,

RE: **WRITER IN RESIDENCE PROGRAM**

Please find enclosed a cheque for \$1,015 as payment for your work on the **Living with Cancer Education Program** and Carrie Lethborg's paper.

Thanks again,

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

Encl.

31st October, 1991

Brenda Parker,  
RMB 2860,  
WARRAGUL 3820

Dear Brenda,

RE: **THE BOOK: THE COURAGE TO CARE**

Thank you very much for completing the questionnaire. Prasuna and I are in the process of writing the book and value your contribution. We are going to organise media interviews before Christmas and are speaking about the project at a scientific meeting in Sydney next month. We certainly hope that the book will be available early next year. and as my second baby is due in April, I have a deadline!

We shall keep all contributors posted of the progress and the date of the launch.

Bye for now,

Yours sincerely,

SUSANNE BAXANDALL  
Director  
**Social Service Policy Unit**

30th October, 1991

Richard J. Wells,  
Director Rehabilitation Services,  
The Royal Marsden Hospital,  
Fulham Road,  
LONDON,

Dear Mr. Wells,

After consultation with Val Lawrence of the Queensland Cancer Fund and Sanchia Aranda here in Melbourne, we have organised for you to speak on Monday 9th October, joining the **Living with Cancer Education Program** course leaders at 12.00 noon for a light lunch and then a presentation/discussion on aspects of rehabilitation of people with cancer and their family members.

We expect to close by 2.00 pm and we have the full range of audio-visual requirements, should you need them. Please let us know as soon as possible so that we can book these.

Once again, thank you for agreeing to do this presentation while in Melbourne. The venue is the Activities Room of the Anti-Cancer Council of Victoria and I would anticipate approximately 40 people attending who are health professionals running our 8-week education program. I shall be at the Clinical Oncological Society of Australia's Scientific Meeting the week before this presentation and will make sure you get a couple of brochures on **Living with Cancer** and answer any of your questions in the way of briefing preparation, in advance.

If you have any queries at this stage, please do not hesitate to fax me.

Yours sincerely,

SUSANNE BAXANDALL  
Director  
Social Service Policy Unit