

DAVID THOMAS,

Solicitors.

DAVID THOMAS

A COMMISSIONER OF THE STATE OF VICTORIA
FOR TAKING AFFIDAVITS
A COMMISSIONER FOR THE NORTHERN TERRITORY

DAVID HEDLEY THOMAS

TEL. MU 4208.

PRIV. LF 6281.

140 Queen Street.

Melbourne, C.I. 16th January, 1947.

The Secretary,
Royal Australian College of Surgery,
Spring Street,
Melbourne, C.I.

Dear Sir,

re Estate Florence Mahony

We enclose copy of Will of F. Mahony who died on 24/2/1944.

Mr. W.H. Raulings died on 8/9/45. Mrs. Pepper and our D.H. Thomas are now the Trustees of the Estate.

Our Mr. D.H. Thomas would like to discuss this Estate with the Secretary of the Anti-Cancer Council of Victoria and was wondering if it would be convenient for him to call at our Office on 20/1/47 at 4 p.m. or some other date and time,

There will be over £10,000. to go to the Charity mentioned in the Will on the death of Mrs. Pepper.

Yours truly,

David Thomas

Encl.

5

THIS is the last Will and Testament of me Florence Mahoney of 705 Hampton Street Brighton Married Woman I revoke all Wills heretofore made by me and appoint my brother William Henry Raulings and my sister Maud Matilda Henrietta Pepper Trustees and Executors of this my Will during life On the death of my brother or sister I appoint David Hedley Thomas of 140 Queen Street Melbourne Executor and Trustee hereof I devise my property No 39 The Avenue Windsor to my father John Thomas Raulings during his life - As to the rest and residue of my estate and effects I give devise and bequeath the same to my trustees Upon Trust

- 1 To pay my just debts funeral and testamentary expenses probate and estate duty and to hand my personal effects to my sister
- 2 To pay the income from the residue of my estate to my brother & sister during their lives or the life of the survivor of them to the survivor
- 3 On the death of my said brother and sister and on the death of my said father I devise my said house property No 39 The Avenue Windsor to my nephew Jack Pepper for his own use and benefit
- 4 Any residue of my estate other than my personal effects which I bequeath to my sister I devise and bequeath to the Institute in Victoria for Cancer Research or in default of any such Institute to be

Witnesses

David Thomas
Millicent O'Brien

F Mahony

applied by my trustees or surviving trustee for Cancer Research In Witness whereof I have hereunto set my hand this 22nd day of February 1941

F Mahony

Signed by the said testatrix as and for her last Will and Testament in the presence of us both present at the same time who at her request in her sight and presence and in the sight and presence of each other the said testatrix having first signed as aforesaid have hereto subscribed our names as attesting witnesses

David Thomas
Solicitor
140 Queen St
Melbourne

Millicent V. O'Brien
452 Lonsdale
Melbony

M. B. D. due 1957 £500

R. 3 1/4 1958 £500

" " 1961 £2000

" " 1958 £4890

Pari Gauderong Rd. S. Jilda. approx £3500.

2 realisation of property.

2 1/2% Commission on realisation of hotel
Property at Barkan. £6500

2 authority for payment on bank capital.

HGW:NA

17th January, 1947.

D. H. Thomas, Esq.,
Solicitor,
140 Queen Street,
MELBOURNE. C.1.

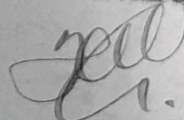
Dear Sir,

Estate of the late Florence Mahoney

Thank you very much for your letter of 16th January,
1947, concerning the above Estate.

I shall be glad to attend your Office for the
purpose of seeing you on Monday, 20th January, 1947, at
4 p.m. as you suggest.

Yours faithfully,



H. G. Wheeler,
Secretary.

NA

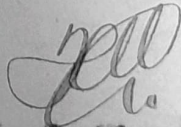
22nd November, 1946.

Mrs. E. L. Bourchier,
Honorary Secretary,
Tocumwal Country Women's Association,
Boonagong,
TOCUMWAL. N.S.W.

Dear Madam,

As requested in your letter of 19th November, 1946,
I have forwarded you, under separate cover, 48 copies of my
Council's booklet "What every adult should know about cancer",
together with a reprint of an article published by the Executive
Medical Officer of the Council, for distribution to members of
the Tocumwal Country Women's Association.

Yours faithfully,


H. G. Wheeler,
Secretary.

Boonagong
 Tocumwal
 Nov. 19th - 46

The Secretary

P. M. C.

Melbourne.

Dear Sir,

Would you kindly forward
 4 dozen booklets issued by the
 anti cancer campaign for distribution at
 our C.W.A. meeting next week.

Yours faithfully

(Sus. C. L.) M. H. Bourchier

Hon. Sec. Tocumwal C.W.A.

UNIVERSITY OF MELBOURNE

Meeting No. 5

A meeting of the Board of Social Studies was held in the Board's rooms on Friday, 13th December, 1946, at 3.30 p.m.

Present :

The Chairman (Professor Gibson) in the Chair,
The Director (Miss Hoban), Miss J. Tuxon,
Mrs. Herbert Brookes, Miss Gaetjens, Miss Bethune,
Mr. Greig Smith, Professor MacCallum.

Mr. Berry was in attendance.

Apologies were received from Mrs. Medley, Professor Paton, Dr. Kye Scott, Miss A. Player, and Professor Wright.

1. Minutes :

The minutes of the previous meeting, held on 13th September, 1946, having been circulated, were taken as read and were confirmed.

2. Students' Applications :

The following students' applications were received :

Alison Buxton sought permission to withdraw from the course because of her forthcoming marriage.

Permission was granted.

Carol M. Dean asked whether it was possible to substitute Modern History for British History C in the course, and secondly, whether Philosophy Part I passed in 1944 could be taken to include both the present Philosophy Part I and Psychology Part I.

It was resolved that the first request be granted, but that the applicant could substitute Philosophy Part I passed in 1944 for the present subject of Philosophy Part I or for Psychology Part I, but not for both these subjects.

Losley I. Morrell asked for exemption in the course for the subject Political Institutions A, on the grounds of having passed in Logic and Political Institutions B in the course for the degree of Bachelor of Arts.

It was resolved that permission be refused.

3. Nomination of members of the Board for 1947 :

It was resolved that the following be nominated as 'other' members of the Board in 1947 :

Mr. C. R. Badger
Miss D. Bethune
Mrs. Herbert Brookes
Dr. R. C. Johnson
Mrs. J. D. G. Medley
Dr. J. Newman Morris
Dr. H. M. L. Murray
Miss A. Player
Mr. S. Greig Smith
Miss Lyra Taylor
Miss T. Wardell

It was resolved that the Professorial Board be requested to nominate Professor Ooser in place of Professor Paton, who had resigned his seat on the Board of Social Studies.

As representatives of other interested bodies, the following nominations were noted :

Miss J. Tuxon (Australian Red Cross)
Dr. R. Kayo Scott (Victorian Institute of Hospital Almoners)

The Anti-Cancer Council of Victoria, being already represented on the Board, did not wish to nominate a successor to Dr. A. E. Brown.

4. Staff for 1947 :

The Director reported the following changes in staff for 1947 :

Miss Jean Millis, M.Sc., to replace Dr. Alice Wilmot as Lecturer in Physiology and Nutrition.
Miss G. V. Gaotjens to resign as from the end of 1946
Miss A. Playor to proceed abroad.
Miss Gwendoline Rennison appointed as Case Work Supervisor in 1947. Miss Rennison was the successful applicant for this position lately advertised, and is an outstanding social worker with an excellent personal and scholastic record.

5. Course in (Industrial Welfare and) Personnel Practice :

The Director reported that the Board's application for financial subsidy in undertaking this extension of its teaching programme was under consideration by the Universities Commission, who have recommended payment of the sum of £1200 in 1947. Pending receipt of the subsidy, and at the Vice-Chancellor's suggestion, no action was proposed at present to appoint additional staff for this purpose.

Combined Courses prior to 1946 :

The Chairman reported that a few students had undertaken Combined Courses in Arts and Social Studies in 1945, when the course for the Diploma was still only of two years' duration, and that some hardship would arise from requiring these students to complete the present three years' course. After discussion, the Board empowered the Chairman and the Director to make such alteration of each individual course as they thought fit, to avoid hardship arising out of change of regulation.

7. Selection for 1947 :

The Director reported that thirty-three applicants for training as social workers in 1947 had already been interviewed, and of these twenty-nine were recommended as personally suitable to commence the course. Of those, four had indicated their intention of taking the Combined Course in Arts or Commerce and Social Studies. These applicants would not therefore be required to compete for selection until 1948.

There being no further business, the meeting then closed.

---oooOooo---

HW:Na

21st November, 1946.

The Registrar,
University of Melbourne,
CARLTON N.S.


Dear Sir,

Your letter of 7th November, 1946, concerning the representation of the Anti-Cancer Council of Victoria on the Board of Social Studies for 1947 was considered at a meeting of the Executive Committee of the Council held on 19th November, 1946.

Dr. A. E. Brown who was the representative of the Anti-Cancer Council for 1946, stated that he did not seek re-appointment to this position.

It was noted that two other members of the Executive Committee of the Anti-Cancer Council are already members of the Board of Social Studies in other capacities, and it was felt that no good purpose would be served by appointing another member to the Board of Social Studies.

Yours faithfully,


H. C. WHEELER,
Secretary.

ALL COMMUNICATIONS
TO BE ADDRESSED TO
THE REGISTRAR

TELEPHONE
F 0484

The University



of Melbourne

IN REPLY PLEASE QUOTE

HR/LC No.

25128

Melbourne, N.S. 7th November, 19 46.

Dear Sir,

I should be glad if you would let me have at your earliest convenience the nomination of a representative of the Anti-Cancer Council for appointment to the Board of Social Studies for 1947.

The present representative is Dr.A.E.Brown.

Yours faithfully,

Maurice Brown

F. FOSTER.
Registrar.

The Secretary,
Anti-Cancer Council of Victoria,
Spring Street,
MELBOURNE, C.1.

HGW/NA

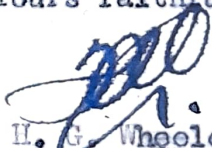
2nd September, 1946.

The Registrar,
University of Melbourne,
CARLTON N.3.

Dear Sir,

Under the provisions of the Anti-Cancer Council Act, 1936, the Faculty of Medicine of the University of Melbourne has two representatives on the Medical and Scientific Committee of the Anti-Cancer Council. One of these representatives was the late Professor R. Marshall Allan. I shall be grateful, therefore if you will kindly forward me another nomination to fill the vacancy caused by the death of Professor Allan.

Yours faithfully,


H. G. Wheeler,
Secretary.

HGW/NA

28th October, 1946.

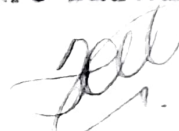
Miss Alison Player,
Acting Honorary Secretary,
Victorian Council of Social Services,
Almoner Department,
Royal Melbourne Hospital,
PARKVILLE N.2.

Dear Miss Player,

In acknowledging receipt of the draft constitution of the Victorian Council of Social Services, I have to advise you that Mr. C. B. Hearn, a member of the Executive Committee of my Council, has been nominated to represent the Anti-Cancer Council of Victoria at the meeting to be held at the Melbourne Town Hall at 3.30 p.m. on Thursday, 5th December, 1946.

Mr. Hearn's address is 316 Collins Street,
Melbourne, C.1.

Yours faithfully,


H. G. Wheeler,
Secretary.

VICTORIAN INSTITUTE
OF HOSPITAL ALMONERS

You are cordially invited to attend

THE 17TH ANNUAL MEETING OF THE INSTITUTE,

at the Town Hall, Melbourne,

at 3 p.m., on Wednesday, 25th September, 1946.

Speakers will include:-

DR. J. NEWMAN MORRIS, C.M.G.
(President of the Institute).

DR. ARTHUR BROWN,
(Colac).

S. GREIG SMITH,

Hon. Secretary.

72 Little Collins Street,
MELBOURNE, C.1.

8 APR 1947

THE WALTER AND ELIZA HALL INSTITUTE OF RESEARCH
IN PATHOLOGY AND MEDICINE

DIRECTOR:
DR. F. M. BURNET, F.R.S.

ROYAL MELBOURNE HOSPITAL
PARKVILLE. N.2

2nd April 1947

H. G. Wheeler, Esq.,
Anti-Cancer Council of Victoria,
C/- Royal Aust. College of Surgeons,
Spring Street,
MELBOURNE C 1.

Dear Mr. Wheeler,

I wish to advise that I concur with
decisions made at the meeting of the Anti-Cancer
Council of Victoria held on 28th March 1947.

Yours faithfully,



(F. M. BURNET)

24 MAR 1947

TELEPHONE: F 9177

THE WALTER AND ELIZA HALL INSTITUTE OF RESEARCH
IN PATHOLOGY AND MEDICINE

DIRECTOR:
DR. F. M. BURNET, F.R.S.

ROYAL MELBOURNE HOSPITAL
PARKVILLE. N.2

22nd March 1947

Mr. H. G. Wheeler,
Secretary,
Anti-Cancer Council of Victoria,
C/- Royal Australasian College of
Surgeons,
Spring Street,
MELBOURNE C 1.

Dear Sir,

I wish to advise that the Board
has agreed to my continuing to represent the
Institute on the Anti-Cancer Council of Victoria.

Yours faithfully,

F. M. Burnet

Director.

18th December, 1946.

The Director,
Walter & Eliza Hall Institute for Research in
Pathology and Medicine,
Royal Melbourne Hospital,
PARKVILLE. N.2.

Dear Sir,


Under Section 5 (1b) of the Anti-Cancer Council Act, 1936, the Governor in Council appoints one member, upon nomination by the Board of Management or other governing body of the Walter & Eliza Hall Institute for Research in Pathology and Medicine, as its representative on the Anti-Cancer Council of Victoria. At present the Walter and Eliza Hall Institute for Research in Pathology and Medicine is represented by Professor F. M. Burnet.

This gentleman retires by effluxion of time on 11th March, 1947, but is eligible for reappointment.

I shall be very grateful if you will either renominate your representative, or, alternatively, forward me a new nomination in favour of another representative, so that I might have his appointment gazetted by the Governor in Council, not later than 11th March, 1947.

It will be greatly appreciated if you will kindly let me have your nomination not later than 31st January, 1947.

Yours faithfully,


H. G. Wheeler,
Secretary.

THE WALTER AND ELIZA HALL INSTITUTE OF RESEARCH
IN PATHOLOGY AND MEDICINE

DIRECTOR:
DR. F. M. BURNET, F.R.S.

ROYAL MELBOURNE HOSPITAL
PARKVILLE, N.2

Oct 18th 1946

Dear Mrs Wheeler

This will indicate my agreement
with the decisions of the Medical + Scientific
Committee which met on October 16th.

Yours sincerely

F M Burnet

THE WALTER AND ELIZA HALL INSTITUTE OF RESEARCH
IN PATHOLOGY AND MEDICINE

DIRECTOR
DR. F. M. BURNET, F.R.S.

ROYAL MELBOURNE HOSPITAL
PARKVILLE, N.2

19th September, 1946.

The Secretary,
Anti-Cancer Council,
Royal Australasian College of Surgeons,
Spring Street,
MELBOURNE.

Dear Mr. Wheeler,

I shall be glad to be
present at the Annual Meeting of the
Anti-Cancer Council on Friday, 27th
September.

Yours faithfully,



Director.

WATSON VICTOR LIMITED

117 COLLINS STREET, MELBOURNE, C I.
TELEPHONE CENTRAL 56 & 57
ASSOCIATED COMPANIES

W. WATSON & SONS LTD.

VICTOR X-RAY CORPORATION LIMITED

GENERAL

ELECTRIC MEDICAL PRODUCTS CO.



2M/2320

17th January, 1947.

Mr. H.G. Wheeler,
Secretary,
Anti-Cancer Council of Victoria,
C/o Royal Australasian College of Surgeons,
Spring Street,
MELBOURNE. C.I.

Dear Mr. Wheeler,

Please accept my apologies for the delay in acknowledging your letter of the 9th of January enclosing your Council's cheque in payment of the three Maximar X-ray Units. This arrived during my absence from Melbourne and has been held over until my return.

Our receipt for the amount of £9723 is enclosed with this, and I would take the opportunity to again express my appreciation of the confidence which you have shown in our Company in this matter and trust that you will not hesitate to call on us in connection with any matter on which you feel we may be able to assist.

Yours faithfully,
WATSON VICTOR LIMITED

A handwritten signature in dark ink, appearing to read 'J.E. Blewett', written over a faint, larger outline of the signature.

Manager

JEBlewett:

Enc:

HCW:NA

9th January, 1947.

H. E. Blewett, Esq.,
Manager,
Watson Victor Ltd.,
117 Collins Street,
MELBOURNE. C.1.


Dear Mr. Blewett,

I have pleasure in enclosing my Council's cheque for £9723 in payment of the attached statement.

I regret the delay in paying this account, but I have already explained to you that the delay was caused by reasons beyond our control.

I shall be grateful for your official acknowledgment in due course.

Yours faithfully,


H. G. Wheeler,
Secretary.

HW:NA

22nd November, 1946.

J. B. Blewett, Esq.,
Manager,
Watson Victor Ltd.
117 Collins Street,
MELBOURNE. C.I.

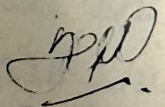
Dear Mr. Blewett,

Thank you very much for your letter of 21st November, 1946,
and for the information contained therein.

I note that should you contemplate any change in the
location of the three Maximar '250' X-ray Therapy Units owned by my
Council, you will first advise me so that the matter can be attended to
for insurance purposes.

I am also grateful to you for enclosing a duplicate
copy of your letter for the information of the Royal Insurance Co. Ltd.

Yours faithfully,


H. G. Wheeler,
Secretary.

WATSON VICTOR LIMITED

117 COLLINS STREET, MELBOURNE, C. I.

TELEPHONE CENTRAL 56 & 57

ASSOCIATED COMPANIES

W. WATSON & SONS LTD.

VICTOR X-RAY CORPORATION LIMITED

GENERAL

ELECTRIC MEDICAL PRODUCTS CO.



2F/9320.

21st. November, 1946.

Mr. H. G. Wheeler,
Secretary,
Anti-Cancer Council of Victoria,
C/O Royal Australasian College of Surgeons,
Spring Street,
MELBOURNE. C.I.

Dear Mr. Wheeler,

I have now received full particulars, case numbers etc. of the three Maximar "250" X-ray Therapy Units, as covered by our invoice no. 2394A, which we are holding in our Spencer Street store on your behalf.

These three units, which bear Factory serial Nos. 141, 142 and 143, are contained in forty-four cases as follows:

Unit No.141 - Case Nos. 10111 A/M, 9 & 27 (15 cases)

Unit No.142 - Case Nos. 10112 A/M, 10 & 28 (15 cases)

Unit No. 143 - Case Nos. 10113 A/M, and 11 (14 cases).

I would confirm that these units are being held at our Spencer Street store and not at Coates Lane, as advised in my previous letter. Normally, we would hold these in our Coates Lane store but, because of lack of space there, Factory were obliged to deliver these to Spencer Street. Should space become available at Coates Lane, it is possible that we may transfer these units which would be to our mutual advantage, in that the storage as well as insurance rate is higher at Spencer Street than at Coates Lane.

We would not take any steps in that direction, however,



-2-

Mr. H. G. Wheeler.

21st. November, 1946.

without first obtaining your approval, so that you would be in a position to acquaint your insurance representatives of such transfer.

Yours faithfully,
WATSON VICTOR LIMITED

A handwritten signature in cursive script, appearing to read 'J.E. Blewett', written over the typed name.

Manager

JEBlewett:

P.S. For your convenience in advising your Insurance Company of the above particulars, I am arranging for an extra copy of this letter to be enclosed.

HOW:NA

14th November, 1946.

J. E. Blewett, Esq.,
Manager,
Watson Victor Ltd.,
117 Collins Street,
MELBOURNE. C.1.


Dear Mr. Blewett,

Thank you very much for your letter of
15th November, 1946.

I desire to thank you for bringing under
my notice the position regarding the responsibility for
insurance. I have today arranged for the machines to be
covered against fire. The Royal Insurance Co. Ltd. handles
all insurance for my Council.

In due course, I shall forward you a
cheque for the purchase price viz. £9723.

Yours faithfully,


H. G. Wheeler,
Secretary.

WATSON VICTOR LIMITED

117 COLLINS STREET, MELBOURNE, C. I.

TELEPHONE CENTRAL 56 & 57

ASSOCIATED COMPANIES

W. WATSON & SONS LTD.

VICTOR X-RAY CORPORATION LIMITED

GENERAL

ELECTRIC MEDICAL PRODUCTS CO.



2F/9262.

13th. November, 1946.

Mr. H. G. Wheeler,
Secretary,
Anti-Cancer Council of Victoria,
C/O Royal Australian College of Surgeons,
Spring Street,
MELBOURNE. C.I.

Dear Mr. Wheeler,

I wish to acknowledge and thank you for your letter of the 12th. November, advising acceptance of our quotation No. 2F/9072 of the 7th. October 1946, submitted to the Professional and Scientific Committee of the Central Radiotherapy Institute, for three Maximar 250 Oilimerst Therapy X-ray units at a total purchase price of £9723.

As requested, I am enclosing with this our invoice covering the three units in question and you will notice that I have shown on this invoice that the amount in question covers installation and engineering service in accordance with the abovementioned quotation.

Pending instructions from you regarding delivery, we will hold these three units in our No. 1 Bulk Store, which is situated in Coates Lane off Little Collins Street, and will be happy to co-operate in any way desired by your insurance representatives in regard to the insurance of these units in your name.

Pending insurance in your name, we will continue to cover these units under our open policy but, as this policy provides cover only to the extent of our manufacturing cost, I am wondering if either you or we should not arrange for a cover note to be issued for the full purchase price of the units.

I believe that the issuing of an invoice, under the condition that we are holding these units on your behalf, could



-2-

Mr. H. G. Wheeler.

13th. November, 1946.

mean that these units become the property of the Anti-Cancer Council as from the issuing or acceptance of that invoice rather than from the date of payment. The circumstances have not arisen previously but, in the case of installations, it is a fact that our open insurance policy extends only to the issuing of the invoice to the client.

I would be happy to obtain a ruling on this point or, alternatively, have our Insurance Company issue a cover note for the full amount. Under the circumstances however, you may prefer to have your Insurance Company cover the apparatus in your name. Please let me know if you would wish me to take any steps in this direction.

I take this opportunity to convey on behalf of my Company, our appreciation of the confidence which you have shown in our Company in entrusting us with this important assignment.

Yours faithfully,
WATSON VICTOR LIMITED

A handwritten signature in dark ink, appearing to read "J.E. Blewett", written over the typed name "Manager".

Manager

JEBlewett:

HCW/NA

12th November, 1946.

*Original invoice on
Mr. McCall's file*

The Manager,
Watson Victor Ltd.,
117 Collins Street,
MELBOURNE. C.I.

Dear Sir,

Following a meeting of the Executive Committee of the Anti-Cancer Council of Victoria, and an interview between representatives of the Council and the Inspector of Charities which was held on 7th November, 1946, my Council has decided to purchase from your Company three Watvic Maximar '250' Gilmerst Therapy X-ray Units in accordance with your quotation dated 7th October, 1946, and addressed to the Secretary of the Professional and Scientific Committee of the Radiotherapy Institute. I therefore desire to accept, on behalf of the Anti-Cancer Council of Victoria, the quotation to which I have already referred.

It is understood that the purchase price is £9723 and that this amount includes installation costs. It is further understood that although these units are to be held temporarily in your store pending delivery instructions, they are the property of the Anti-Cancer Council, and that the Anti-Cancer Council will be responsible for their insurance as from the date on which payment is made.

For the purposes of insurance, I shall be grateful if you will kindly inform me of the exact location of your store, and if you will also grant permission for the Anti-Cancer Council's insurance representatives to inspect the machines should they so desire.

Payment for the machines depends on the realisation of certain investments, and on the receipt of financial assistance from the Charities Board of Victoria. I expect to be in a position to forward you a remittance in a week or ten days' time. However, so that I might have your account passed for payment, I shall be grateful if you will forward me an invoice by return of post. At the same time will you please confirm the arrangements made in this letter.

Yours faithfully,

H. C. Wheeler
H. C. Wheeler, Secretary.

ALL COMMUNICATIONS SHOULD
BE ADDRESSED TO THE
MANAGER AND SECRETARY

TELEPHONE F 3611

J. G. BUTLER
MANAGER AND SECRETARY

THE WOMEN'S HOSPITAL
SWANSTON STREET, CARLTON

Melbourne 24th December, 1946

The Secretary,
Anti-Cancer Council of Victoria,
C/O Royal Australasian College of Surgeons,
Spring Street,
MELBOURNE. C.1.

Dear Sir,

I am directed to acknowledge yours
of December 18th, re the expiry ~~of~~ effluxion
of time of the term for which Mrs. Herbert
Brookes was appointed as the Women's Hospital
representative upon the Anti-Cancer Council
of Victoria.

In reply I am desired to advise that
Mrs. Herbert Brookes has been nominated for
reappointment.

Yours faithfully,



MANAGER & SECRETARY.

18th December, 1947.

The Manager & Secretary,
Women's Hospital,
CARLTON N.3.

Dear Sir,


Under Section 5 (1b) of the Anti-Cancer Council Act, 1936, the Governor in Council appoints one member, upon nomination by the Board of Management of the Women's Hospital, as its representative on the Anti-Cancer Council of Victoria. At present the Women's Hospital is represented by Mrs. Herbert Brookes.

This lady retires by effluxion of time on 11th March, 1947, but is eligible for reappointment.

I shall be very grateful if you will either renominate your representative, or, alternatively, forward me a new nomination in favour of another representative so that I might have the appointment gazetted by the Governor in Council not later than 11th March, 1947.

It will be greatly appreciated if you will kindly let me have your nomination by 31st January, 1947.

Yours faithfully,


H. G. Wheeler,
Secretary.

RGW/MA

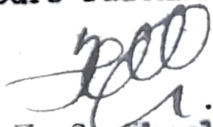
16th July, 1946.

(ME)
J. G. Butler, Esq.,
Manager & Secretary,
Women's Hospital,
CARLTON N.3.

Dear Sir,

Thank you very much for your letter of 15th July, 1946,
enclosing a statement concerning the dispersment of the Samaritan
Fund made available to the Almoner at your Hospital.

Yours faithfully,


H. G. Wheeler,
Secretary.

ALL COMMUNICATIONS SHOULD
BE ADDRESSED TO THE
MANAGER AND SECRETARY.

THE WOMEN'S HOSPITAL,
SWANSTON STREET, CARLTON, N 3.

TELEPHONE F 3611

J. G. BUTLER,
MANAGER AND SECRETARY.

Melbourne, 15th July, 1946

The Secretary,
Anti-Cancer Council,
C/- Royal Australasian College of Surgeons,
King Street,
MELBOURNE. C.1.

Dear Sir,

I enclose herewith statement to the
30th June, 1946 in connection with operations
on the Samaritan Fund from June 1st to June 30th
1946.

Yours faithfully,



MANAGER & SECRETARY.

June 30th, 1946.

EXPENDITURE

Lewis Mrs. Board	1	10	-
Law Miss "	4	4	-
Jellett Miss "	3	4	-
Constantine Mrs."	1	10	-
Lewis Mrs. Board	1	10	-
Constantine Mrs. "	1	10	-
Lewis Mrs. "	1	10	-
Farguar Mrs. Taxi	1	8	-
Balance	83	14	2
	<hr/>		
	£100	-	2
	<hr/>		

15 APR 1947

TELEPHONE
F 0484

The University



of Melbourne

Ext. 289

Melbourne, N.s. 14th April, 1947.


Department of Physiology

Mr. H. G. Wheeler,
Secretary,
Anti-Cancer Council of Victoria,
Royal Australasian College of Surgeons,
Spring Street,
MELBOURNE. C.I.

Dear Mr. Wheeler,

I have received your Report of the deliberations of the Medical and Scientific Committee of the Anti-Cancer Council and agree in the actions taken at that meeting.

Yours faithfully,


(R. Douglas Wright)

Professor of Physiology

25 MAR 1947

TELEPHONE
FO484

Ext. 289



The University of Melbourne

Melbourne, N.s. 24th March, 19 47.

Department of Physiology

The Secretary,
Anti-Cancer Council of Victoria,
c/o Royal Australasian College of Surgeons,
Spring Street,
MELBOURNE. C.1.

Dear Sir,

Referring to your notice of meeting of the Anti-Cancer Council for 28th March, Professor Wright will not have returned to Melbourne by that date, and I would be grateful if you would present his apologies to the meeting.

Yours faithfully,

M.A.W. *Wright*

Secretary

YOUNG & OUTHWAITE

CHARTERED ACCOUNTANTS (AUSTRALIA)

A. H. OUTHWAITE	F.C.A. (AUSTRALIA)
H. TAYLOR	F.C.A. (AUSTRALIA)
K. T. TOWL	A.C.A. (AUSTRALIA)
H. THOMPSON	A.C.A. (AUSTRALIA)
R. E. TONKIN	A.C.A. (AUSTRALIA)

*Bank of New South Wales Chambers
368 Collins Street*

Melbourne, C.1. 26th November, 1946.

The Secretary,
Anti-Cancer Council of Victoria,
C/o Royal Australasian College of Surgeons,
Spring Street,
MELBOURNE. C.1.

Dear Sir,

We acknowledge receipt of your letter of 22nd instant addressed to Mr. Taylor, together with the cheque enclosed therein for which we enclose our formal acknowledgement. Mr. Taylor is at present absent from the office and will reply to your letter personally on his return.

Yours faithfully,

Young & Outhwaite

Enc.

YOUNG & OUTHWAITE

CHARTERED ACCOUNTANTS (AUSTRALIA)

- | | |
|-----------------|--------------------|
| A. H. OUTHWAITE | F.C.A. (AUSTRALIA) |
| H. TAYLOR | F.C.A. (AUSTRALIA) |
| K. T. TOWL | A.C.A. (AUSTRALIA) |
| H. THOMPSON | A.C.A. (AUSTRALIA) |
| R. E. TONKIN | A.C.A. (AUSTRALIA) |

*Bank of New South Wales Chambers
368 Collins Street*

Melbourne, C.1., 9th December, 1946.

H. G. Wheeler, Esq.,
Secretary,
Anti-Cancer Council of Victoria,
C/o Royal Australasian College of Surgeons,
Spring Street,
MELBOURNE. C.1.

Dear Mr. Wheeler,

I was very pleased to receive the expression of appreciation of your Council as well as the honorarium for my services as Honorary Auditor of the Council. I shall be glad if you will convey to your Executive Committee my sincere thanks.

Yours faithfully,

Herbert Taylor

HOW, NA

22nd November, 1943.

Herbert Taylor, Esq.,
Messrs. Young & Outhwaite,
368 Collins Street,
MELBOURNE. C.I.


Dear Mr. Taylor,

I enclose a cheque for £10.10.0 being an honorarium which members of the Executive Committee of the Anti-Cancer Council will be very grateful if you will kindly accept as a small tribute for the very valuable service which you have rendered to the Council as its Honorary Auditor.

I do assure you that all members of my Executive Committee greatly appreciate the work which you have carried out on their behalf.

For audit purposes, I shall be grateful if you will kindly forward me an acknowledgment in due course.

Yours faithfully,


H. G. Wheeler,
Secretary.

MA

16th September, 1946.

Herbert Taylor, Esq.,
Messrs. Young & Outhwaite,
368 Collins Street,
MELBOURNE. C.I.

Dear Sir,

I have pleasure in enclosing the proof of my
Council's Report and Accounts for the twelve months
ended 30th June, 1946.

I shall be grateful if you will kindly return
this proof to me at your earliest convenience.

Yours faithfully,



H. G. Wheeler,
Secretary.

YOUNG & OUTHWAITE

CHARTERED ACCOUNTANTS (AUSTRALIA)

A. H. OUTHWAITE, F.C.A. (AUSTRALIA)
H. TAYLOR, F.C.A. (AUSTRALIA)
K. T. TOWL, A.C.A. (AUSTRALIA)
H. THOMPSON, A.C.A. (AUSTRALIA)
R. E. TONKIN, A.C.A. (AUSTRALIA)

Bank of New South Wales Chambers
368 Collins Street

Melbourne, C.1. 7th September 1946.

The Secretary,
Anti-Cancer Council of Victoria,
C/o Royal Australasian College of Surgeons,
Spring Street,
MELBOURNE, C.1.

Dear Sir,

We appreciate the suggestion in your letter of 2nd instant that we might consider an honorarium for the audit work of the accounts of your Council.

We shall be pleased to accept the suggestion made by your Council, and think that if the honorarium were fixed at £10:10:- per annum, this would be satisfactory to us. This figure would be in line with what we normally would have charged over the past few years in ordinary circumstances.

Will you kindly convey to your Council our appreciation of their reference to our honorary services over the past few years.

Yours faithfully,

Young & Outhwaite

HRW/NA

2nd September, 1946.

Herbert Taylor, Esq.,
Messrs. Young & Outhwaite,
363 Collins Street,
MELBOURNE. C.I.

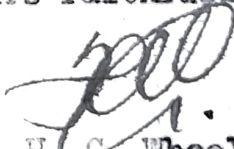
Dear Sir,

At a meeting of the Executive Committee of the Anti-Cancer Council held on 28th August, 1946, members of the Committee placed on record an expression of their great gratitude to you for the work which you have carried out as Honorary Auditor for the Council.

Members of my Committee appreciate the time which you have devoted to its work, and they feel that the Anti-Cancer Council should not rely entirely on honorary services. I was instructed, therefore, to consult you and suggest that you might accept from the Council an Honorarium for your services.

I shall be very grateful if you will kindly advise me whether this suggestion meets with your approval, and indicate the amount of the Honorarium which you think appropriate.

Yours faithfully,


H. C. Wheeler,
Secretary.

HGW/NA

1st August, 1946.

Messrs. Young & Outhwaite,
368 Collins Street,
MELBOURNE. C.1.

Dear Sirs,

With reference to your letter of 25th July, 1946, I am returning herewith the certificates which you so kindly made available for the information of members of the Finance Committee of my Council.

Yours faithfully,



H. G. Wheeler,
Secretary.

TEL. N-9294 MU 9274
TELEGRAMS & CABLES. "YOUTH"

YOUNG & OUTHWAITE

CHARTERED ACCOUNTANTS (AUSTRALIA)

A. H. OUTHWAITE F.C.A. (AUSTRALIA)
H. TAYLOR F.C.A. (AUSTRALIA)
K. T. TOWL F.C.A. (AUSTRALIA)
H. THOMPSON F.C.A. (AUSTRALIA)
R. E. TONKIN A.C.A. (AUSTRALIA)

*Bank of New South Wales Chambers
368 Collins Street*

Melbourne, C.1. 25th July, 1946.

The Secretary,
Anti-Cancer Council of Victoria,
C/o Royal Australasian College of Surgeons,
Spring Street,
MELBOURNE. C.1.

Dear Sir,

As requested in your letter of 23rd instant, we enclose certificates relating to the investments held by your Council at 30th June 1946.

Yours faithfully,

Young & Outhwaite

Enc.

HGW/NA

23rd July, 1946.


Messrs. Young & Outhwaite,
560 Collins Street,
MELBOURNE. C.I.

Dear Sirs,

A meeting of the Finance Committee of my Council will be held on 31st July, 1946. Copies of certificates verifying the existence of my Council's investments are made available to members, and I would greatly appreciate it if you could forward the certificates which you have in your possession in connection with the Balance Sheet so that I might make them available.

These certificates will be returned to you after the meeting on 31st July, 1946.

Yours faithfully,


H. G. Wheeler,
Secretary.

YOUNG & OUTHWAITE

CHARTERED ACCOUNTANTS (AUSTRALIA)

- | | |
|-----------------|--------------------|
| A. H. OUTHWAITE | F.C.A. (AUSTRALIA) |
| H. TAYLOR | F.C.A. (AUSTRALIA) |
| K. T. TOWL | F.C.A. (AUSTRALIA) |
| H. THOMPSON | F.C.A. (AUSTRALIA) |
| R. E. TONKIN | A.C.A. (AUSTRALIA) |

*Bank of New South Wales Chambers
368 Collins Street*

Melbourne, C.1., 20th July, 1946.

The Secretary,
Anti-Cancer Council of Victoria,
C/o Royal Australasian College of Surgeons,
Spring Street,
MELBOURNE. C.1.

Dear Sir,

We have completed the audit of the Books and Accounts of the Council for the year ended 30th June 1946, and enclose (in triplicate) certified Balance Sheet at that date together with Revenue and Expenditure Account for the year.

Yours faithfully,

Young & Outhwaite

Enc.

HGW/NA

17th September, 1946.

B. T. Zwar, Esq. C.M.G. F.R.A.C.S.,
33 Collins Street,
MELBOURNE. C.I.

Dear Mr. Zwar,

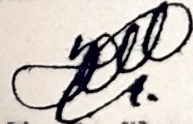
I have for acknowledgment your letter of 16th September, 1946, in which you tender your resignation as a member of the Anti-Cancer Council of Victoria.

I know that when members of my Council receive your resignation they will greatly regret it.

I should like to take this opportunity of thanking you for all the help which you have given me, throughout the years, in connection with the work of the Council.

With my kindest regards,

Yours sincerely,



H. C. Wheeler,
Secretary.

Council

33 COLLINS STREET,
MELBOURNE.
16th Sept., 1946

Mr. H. G. Wheeler,
Secretary,
Anti-Cancer Council of Victoria,
c/o Royal Australian College of Surgeons,
Spring Street,
MELBOURNE. C1

Dear Mr. Wheeler,

It is with great regret that I tender my resignation as a member of the Appeals Committee of the Anti-Cancer Council.

At the same time I wish to express to you my deep appreciation of your work in connection with the activities of that body.

With best wishes and kind regards.

Yours sincerely,

B. J. Great.